



DEPARTMENT OF EDUCATION

Dr. Jennifer McCormick
Superintendent of Public Instruction

Working Together for Student Success

Indiana Education for Homeless Children & Youth (INEHCY)
McKinney-Vento Homeless Education Program

HOUSING QUESTIONNAIRE

Name of LEA: Metropolitan School District of Steuben County

Name of School: _____

Name of Student: _____

Last

First

Middle

Gender: _____ Date of Birth: ____/____/____ Grade: ____ STN# _____

Male

Month-Day-Year

Female

(optional)

Address: _____ Phone: _____

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Student who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? *(Please check one box).*

In a shelter

With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")

Address _____

In a hotel/motel

In a car, park, bus, train, or campsite

Other temporary living situation (Please describe): _____

In permanent housing

Print name of Parent, Guardian, or Student
(for unaccompanied homeless youth)

Signature of Parent, Guardian, or Student
(for unaccompanied homeless youth)

Date: _____

Liaison Signature: _____
(Required if any box is checked other than permanent housing)

Notes to School:

Please assist students and families filling out this form. The form should be included at the top page of registration materials that the school shares with families. If the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents upon registration. **A form should be completed for each child enrolling in the school.**

ENROLL STUDENT IMMEDIATELY If any box other than “In permanent Housing” is checked, then the student/family should be immediately referred to the MV Liaison. After the student is enrolled, the school must contact the previous school attended to request the student’s educational records, including immunization records, and the enrolling district’s Liaison must help the student get any other necessary documents or immunizations.

Designation Form/Caregiver Authorization Form: Should be filled out immediately if the student is not in the immediate physical custody of parent or guardian.

Confidentiality: Please keep this form confidential and put the questionnaire in the student’s permanent record with a copy going to District Liaison.

If the Parent, Person in Parental Relation, or Unaccompanied youth declines to complete the Housing Questionnaire
Note on the form that the parent, person in parental relationship or youth declined to provide the information requested and date.

Transportation must be provided to and from the **school of origin** at the request of the parent or guardian, or unaccompanied youth, at the request of the liaison. If the student is our student originally and moves to another district, but wants to stay enrolled at MSD for the **remainder of the school year**, we provide transportation from the new housing in adjoining districts. Please contact the transportation director to begin the process. Please cc the Liaison.