

MINUTES OF MEETING

April 18, 2017

Regular Meeting

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at the F. K. McCutchan Administrative Center, 2<sup>nd</sup> Floor Board Room, starting at 7:30 p.m. Board members present were Mr. Brad Gardner, President; Mr. Case Gilbert, Vice President; Mrs. Kimberly Hutchins, Secretary Mr. Kevin Beard, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Also present were Dr. Brent Wilson, Superintendent; Mr. Mike Christ, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant.

Forty-three people, consisting of thirteen administrators, twenty-two teachers, two member of the media, one staff member, and five patrons also attended the meeting.

Minutes - Upon the motion of Mrs. Hutchins, seconded by Mrs. Hill, minutes of the March 09, 2017, executive session and March 21, 2017, regular meeting were unanimously approved by the Board.

Claims – Upon the motion of Mr. Gilbert, seconded by Mr. Archbold, the following claims were unanimously approved by the Board to be paid as presented:

General Fund (0100).....	\$368,909.99
Capital Projects (0350) .....	138,676.35
Transportation (0410) .....	51,540.14
Construction (0700) .....	16,948.00
Food Service (0800) .....	67,211.23
Textbook Rental (0900) .....	365.69
After School Child Care (1650) .....	1,167.71
EOC (1900-1909).....	3,857.95
Misc. Donations (2000) .....	2,312.86
Misc Grants (2050) .....	500.00
FIST Grants (2060) .....	787.48
Formative Assessment (3028) .....	469.24
High Ability (GT) (3110-19) .....	2,494.97
Computer Consortium (Common Sch) .....	677.94
Secured Schools Safety Grant (3270) .....	1,282.31
Non-English Speaking Program (3710-3719).....	153.70
School Technology fund (3720) .....	960.00
Tech Breakage Assessments (3721).....	943.40
Title I (4100-4190).....	7,401.53
Title II/Pt A/Teacher Quality (6840-49) .....	11,455.75
Title III/English Language (6880-89).....	199.03
Payroll Withholdings (9000-9999).....	406,549.23
Grand Total.....	<u>\$1,084,864.50</u>

Payroll No. 15 04-05-17

Educational Opportunity Center Report – Mr. Poor and Mrs. Klink gave a presentation on the Educational Opportunity Center. Mr. Poor and Mrs. Klink invited the board members to visit the center.

IREAD Results – Mrs. Nusbaum reported on the embargoed IREAD 3 results. The students that did not pass are currently receiving Title I services and will be attending summer school.

Request for approval to apply for the following Federal Grants – Mrs. Nusbaum asked for approval to apply for the following Federal Grants: Title I Part A “Improving Basic Programs”; Title II Part A “Preparing, Training, & Recruiting Teachers, Principals, or Other School Leaders”; Title III “English Learners & Immigrant Students”; Title IV “Student Support & Academic Enrichment”. Upon the motion of Mr. Beard, seconded by Mrs. Boots, approvals to apply for the Federal Grants were unanimously approved.

Facilities Improvement Bond – Awarding of Project Bids – Dr. Wilson asked approval to award Havel bids for the replacement of HVAC unit controls at Hendry Park, Carlin Park and Ryan Park elementary buildings. This is the final phase of our facilities improvement project from last summer. Upon the motion of Mrs. Hutchins, seconded by Mrs. Hill, the awarding of the project bids was unanimously approved.

Board Policy #1221 (Community Task Force) - Second Reading – Dr. Wilson presented the proposed updated Board Policy Board Policy #1221 (Community Task Force). The proposed update states that the committees will be assembled as need by request of the board of School Trustees or Superintendent.

Board Policy #1325 (Advertising & Promotion: Relations Between Public and Students) – Second Reading – Dr. Wilson presented the proposed updated Board Policy Board Policy #1325 (Advertising & Promotion: Relations Between Public and Students). The proposed update is to make sure companies are providing a service that is beneficial to our students and their families.

Board Policy #1330 (Use of School Facilities & Equipment) – Second Reading – Dr. Wilson

presented the proposed updated Board Policy #1330 (Use of School Facilities & Equipment).

The proposed update includes school grounds under the nonsmoking section and removes the “no charge” reference under building use fees.

Board Policy #1335 (Regulations On The Use of School Property By Organizations Operating a School Age Child Care Program) – Second Reading – Dr. Wilson

presented the proposed updated Board Policy #1335 (Regulations On The Use of School Property By Organizations Operating a School Age Child Care Program). The proposed updates include all technology devices and to clarify that fees may be charged to cover operating costs.

Dr. Wilson asked for approval to update the proposed policies along with the review of all 1000 series board policies. Upon the motion of Mrs. Boots, seconded by Mr. Archbold Board Policies #1221 (Community Task Force), #1325 (Advertising & Promotion: Relations Between Public and Students), #1330 (Use of School Facilities & Equipment) and #1335 (Regulations On The Use of School Property By Organizations Operating a School Age Child Care Program) were unanimously approved.

Out-of-State Field Trip Requests – Mr. Heavin asked approval for the Academic Super Bowl teams to travel to Cedar Point in Sandusky, Ohio. Mrs. King asked approval for the Health Occupation Education students to travel to St Vincent Mercy Hospital in Toledo, Ohio. Mrs. Bean asked approval for the Angola High School choir students to travel to Western Michigan University in Kalamazoo, Michigan. Mr. Ridenour asked approval for the Varsity and J.V. Softball teams to travel to Coldwater, Michigan. Dr. Wilson asked approval for all freshman as well as theater classes to travel to Coldwater, Michigan. Mrs. Bussard asked approval for Hendry Park Elementary fourth grade students to travel to Sauder Village in Archbold, Ohio. Mrs. Fritz asked approval for the Carlin Park Elementary third grade students to travel to Sauder village in Archbold, Ohio. Upon the motion of Mr. Gilbert and seconded by Mrs. Hill, the out-of-state trips were unanimously approved.

Indiana Literacy Intervention Grant – Mrs. Nusbaum asked approval to accept the Indiana Literacy Intervention Grant. The funds will be used to improve reading instruction in all of the elementary schools. Upon the motion of Mr. Archbold and seconded by Mr. Beard, the request to accept the Indiana Literacy Intervention Grant was unanimously approved.

Board Policy #2114 (Assistant Superintendent) – First Reading – Dr. Wilson presented the proposed changes to Board Policy #2114 (Assistant Superintendent). The proposed change is to include the monitoring of exit interview process and hold exit interviews upon request. This is the first reading for the Board’s consideration. The second reading will be at the May School Board Meeting.

Board Policy #2210 (Secondary Principal) – First Reading – Dr. Wilson presented the proposed changes to Board Policy #2210 (Secondary Principal). The proposed change is to change the gender specific to “principal”. This is the first reading for the Board’s consideration. The second reading will be at the May School Board Meeting.

Future Meetings –

- A. May 16, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center, 2nd Floor Board Room
- B. June 20, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center, 2nd Floor Board Room
- C. July 18, 2017, 7:30 p.m. Regular Meeting, F.K. McCutchan Administrative Center, 2nd Floor Board Room

Retirements, Resignations, and Recommendations - The following retirements, resignations, and recommendations were received for approval:

**RETIREMENTS:**

- Mike Christ, District, Assistant Superintendent effective end of 2016-2017 school year
- Ann Rice, Angola Middle School, Principal effective end of 2016-2017 school year
- Sabrina Fritz, Carlin Park Elementary, Principal effective end of 2016-2017 school year
- Ruth Wappes, Angola High School, Special Education Teacher effective end of 2016-2017 school year

**RESIGNATIONS:**

- Shannon King, Angola High School, Health Occupations Education Teacher
- Deborah Wezensky, Hendry Park Elementary and Angola Middle School, Language Facilitator Instructional Assistant effective April 03, 2017
- Libby Harman, Angola Middle School, Functional Skills Instructional Assistant
- Linda Reidenbach, Angola High School, Student Council Sponsor
- Linda Reidenbach, Angola High School, Physical Education/Health Department Chair
- Kathy Aldrich, Angola Middle School, split of 7<sup>th</sup> Grade Team Co-Leader

**RECOMMENDATIONS:**

Mikaela Gerba, Angola High School, English Teacher  
Kristen Maksimchuk, Angola High School, Math Teacher  
Kassandra Beck, Hendry Park Elementary, Emotional Disabilities Instructional Assistant  
Eric Berger, Angola High School, Assistant Summer Band Director  
Lindsey Musser, Angola High School, Marching Guard  
Bill Etling, Angola High School, Percussion Instructor

Upon the motion of Mrs. Hill and seconded Mrs. Hutchins, the above listed retirements, resignations, and recommendations were unanimously approved by the Board.

Superintendent's Report – Dr. Wilson recognized Angola Zeta Upsilon chapter of Tri Kappa for a \$600 donation to the After School Child Care program. Dr. Wilson thanked the retirees for all their hard work and wished them well in their retirement. Dr. Wilson also thanked Mrs. King for her hard work with the HOE program.

Board Comments – Mr. Archbold thanked Mr. Poor for his work with the EOC program. Mr. Archbold also thanked all the retirees. Mr. Gilbert acknowledged Mrs. Rice and Mr. Christ for being strong leaders in the schools. Mrs. Hutchins thanked Mr. Poor and the EOC teachers for the great job they do. Mrs. Hutchins also thanked all the retirees and wished them luck. Mr. Gardner thanked Mr. Christ and Mrs. Rice for their service to the Gardner crew. Mr. Beard thanked the retirees and the teachers for their support.

Patron Comments – Mr. Bounds, Mrs. Aldrich, Mrs. Hanna, Mrs. Knox, Mrs. Minick, and Mrs. Bussard, told stories of their working relationships with the retirees, Mrs. Rice, Mr. Christ and Mrs. Fritz.

Adjournment – Upon the motion of Mr. Gilbert, seconded by Mr. Gardner, the meeting was adjourned at 8:10 p.m.

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Brad Gardner, President

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Kimberly Hutchins, Secretary