

MINUTES OF MEETING

December 12, 2017

On Tuesday, December 12, 2017, the Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Angola High School starting at 7:31 p.m. Board members present were Mr. Brad Gardner, President; Mr. Case Gilbert, Vice President; Mr. Kevin Beard, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Absent was Mrs. Kimberly Hutchins, Secretary. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Thirty-four people, consisting of fourteen administrators, ten teachers, one staff members, five students, two patrons, and two members of the media attended the meeting.

Minutes - Upon the motion of Mr. Gilbert, seconded by Mr. Archbold, minutes of the November 14, 2017, were unanimously approved by the Board.

Claims - Upon the motion of Mrs. Boots, seconded by Mrs. Hill the following claims were unanimously ordered paid:

General Fund (0100)	\$626,866.48
Debt Service (0200)	1,605,515.06
Pension Bond Debt (0250)	195,103.25
Capital Projects (0350)	223,000.76
Transportation (0410)	123,233.48
Food Service (0800)	89,550.75
Textbook Rental (0900)	212.02
After School Child Care (1650)	602.58
EOC (1900-1909)	18,688.15
Misc. Donations (2000)	1,195.45
Fist Grants (2060)	135.51
Secured Schools Safety Grant (3270)	945.02
Non-English Speaking Program (3710-19)	146.85
School Technology Fund (3720)	1,874.43
Tech Breakage Assessments (3721)	1,082.40
Ford Technology Grant (3954)	906.53
Title I (4100-4190)	7,401.73
Title II/Pt A/Teacher Quality (6840-49)	2,996.30
Title III/English Language (6880-89)	699.20
Payroll Withholdings (9000-9999)	428,439.25
Grand Total	<u>\$3,328,595.20</u>

Payroll No. 06 11-20-17

Payroll No. 07 12-05-17

High School Presentation – Mr. Heavin introduced Mr. Keiser, band director. Mr. Keiser gave an update on the band program and thanked the board for their support of the band program. Two drum majors; Annie Delgadillo and Lydia Martin presented the band trophy they earned at state finals to the school board. Mr. Keiser thanked the board for their support of the band program. Mr. Heavin introduced Mr. Police, guidance counselor. Mr. Police and three senior mentors; Regan Pepler, Alley Cranston, and Sarah Brandt gave a presentation on the SWARM student mentor program at the high school.

Facilities Improvement Project Presentation – Dr. Wilson presented the next facilities improvement project that includes replacement of our HVAC control systems and install electronic locks on exterior doors of all the schools. Dr. Wilson introduced Mr. Pitts from EMCOR to explain some options their company has to offer. Mr. Pitts and Mr. Stump, HAVEL affiliate, gave a presentation that explained their company and the services they provide for school corporations.

CPF Emergency Appropriations Resolution – Dr. Wilson recommended approval for the annual Resolution For Emergency Appropriation For Capital Projects Fund. Upon the motion of Mr. Beard, seconded by Mr. Archbold, the Resolution For Emergency Appropriation For Capital Projects Fund was unanimously approved.

Board Policy #5124 Surveys, Analysis, or Evaluations of School Programs And Instructional Materials – Second Reading – Dr. Wilson recommended approval of the proposed revisions to Board Policy #5124 Surveys, Analysis, or Evaluations of School Programs And Instructional Materials. The revision updates the policy to bring it in line with current regulations on receiving parental permission for students to participate in surveys and other information-gathering activities. Upon the motion of Mrs. Boots, seconded by Mr. Gilbert, Board Policy #5124 Surveys, Analysis, or Evaluations of School Programs And Instructional Materials was unanimously approved.

Board Policy #5141 Student Wellness Policy on Physical Activity And Nutrition – Second Reading – Dr. Wilson recommended approval of the proposed revisions to Board Policy #5141 Student Wellness Policy on Physical Activity And Nutrition. The revision updates the policy to bring it in compliance with new USDA requirements for school food service programs. Upon the motion of Mrs.

Hill, seconded by Mr. Beard, Board Policy #5141 Student Wellness Policy on Physical Activity And

Nutrition was unanimously approved.

2018-2019 School Calendar – Dr. Wilson recommended approval of the 2018-2019 School Calendar. The first student day will be August 15th, one week Fall Break in October, two weeks for Winter Break, one week for Spring Break, with a projected student ending date of May 31st and graduation being June 9th. Additional make-up days will be added after May 31st for those days not utilized as Virtual Learning. Upon the motion of Mr. Gilbert, seconded by Mr. Archbold, the 2018-2019 School Calendar was unanimously approved.

Out-Of-State Travel Request – High School & Middle School – Mr. Ridenour asked for approval for the high school wrestling team to travel to Defiance, Ohio for a tournament. Mr. Lantz asked for approval for the middle school gymnastics team to travel to Coldwater, Michigan for a meet. Upon the motion of Mr. Archbold, seconded by Mrs. Boots, the out-of-state travel requests were unanimously approved.

A.C.T.A. Master Contract Agreement – Dr. Wilson recommended approval of the A.C.T.A. Master Contract agreement that was negotiated with the teachers' association for the certified staff members. This is a one year agreement that will be in place for the 2017-2018 school year. This year each unit earned is worth \$135 with a maximum of seven units available to each teacher to be added to their base pay. Upon the motion of Mrs. Hill, seconded by Mr. Beard, the A.C.T.A. Master Contract agreement was unanimously approved.

Classified & Administrative Staff Compensation – Dr. Wilson recommended approval of a 3% base pay increase for all classified staff members and a 1.6% base salary increase for all administrators. This is a one year agreement that will be in place for the 2017-2018 school year. Upon the motion of Mr. Archbold, seconded by Mr. Gilbert, the classified and administrative staff compensation was unanimously approved.

Bus Driver Mileage Compensation Adjustment – Dr. Wilson recommended approval of a mileage rate adjustment from \$.26 per mile to \$.55 per mile for the bus drivers effective January 1st. The mileage compensation is paid to the bus drivers for the distance traveled during bus routes and extra-curricular trips. Mr. Archbold made a motion to retro the mileage to the beginning of the 2017-

2018 school year, seconded by Mrs. Hill, the bus driver mileage compensation was unanimously approved.

Future Meetings –

- A. January 16, 2018, Regular Meeting, Angola Middle School, 7:30 p.m.
- B. February 20, 2018, Regular Meeting, Carlin Park Elementary, 7:30 p.m.
- C. March 20, 2018, Regular Meeting, Ryan Park Elementary, 7:30 p.m.

Personnel Considerations – The following resignations and appointments were received for approval:

RESIGNATIONS:

Jennifer Craig, Hendry Park, Emotional Disabilities Instructional Assistant
Alex Cool, Angola Middle School, Assistant Gymnastics Coach

APPOINTMENTS:

Abigail Layer, Ryan Park and Pleasant Lake, Music Teacher
Kathleen Vaughn, Angola High School, Functional Life Skills Instructional Assistant
Brittany Beebe, Carlin Park, Part-Time Early Intervention Instructional Assistant
Mark Rumsey, Ryan Park, Custodian
Brittany Murphy, Angola High School, Girls' Junior Varsity Basketball Coach
Kadish Evans, Angola High School, Assistant Varsity Gymnastics Coach
Samantha Surfus, Angola High School, Winter Guard Instructor
Bill Etling, Angola High School, Winter Percussion Instructor

Upon the motion of Mr. Gilbert, seconded Mrs. Boots, the above listed resignations and appointments were unanimously approved.

Superintendent's Report – Dr. Wilson thanked the negotiations team on each side for their hard work on the 2017-2018 Master Contract. Dr. Wilson thanked the high school for hosting the board meeting.

Board Member Communications – Mrs. Boots, Mr. Beard and Mr. Gardner wished everyone a Merry Christmas. Mr. Gardner reported he will be missing the January meeting due to a family function. Mr. Gardner also reported that while attending at the Indiana School Board Association meeting he was surprised at the number of corporations that rotate their officer positions and saw the benefits of the new faces. Therefore, Mr. Gardner recommended replacement of his position effective in January and looks forward to the new leadership.

Patron Comments – Mr. Heavin explained that the goodies at the board member places are from the Careers Department.

Adjournment – Upon the motion of Mr. Beard, seconded by Mr. Archbold, the meeting was adjourned at 8:06 p.m.

Brad Gardner, President

Kimberly Hutchins, Secretary