

MINUTES OF MEETING

August 20, 2019

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in a regular session and budget workshop at the F. K. McCutchan Administrative Center starting at 7:30 p.m. Board members present were Mrs. LeAnn Boots, President; Mr. Cory Archbold, Vice President; Ms. Marilyn Hill, Secretary; Mr. Kevin Beard, Member; Mr. Brad Gardner, Member; Mr. Case Gilbert, Member; and Mr. Scott Poor, Member. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Sixteen people, consisting of twelve administrators, three teachers, and one member of the media also attended the meeting.

Minutes - Upon the motion of Mr. Gilbert, seconded by Mr. Gardner, minutes of the July 16, 2019, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mr. Beard, seconded by Mr. Poor, the following claims were unanimously ordered paid.

Education Fund (0101)	\$423,820.59
Operations Fund (0300).....	506,770.60
Rainy Day Fund (0610).....	64,486.18
Construction (0718)	19,866.72
Food Service (0800)	36,358.70
Textbook Rental (0901-0903).....	14,663.65
After School Child Care (1650)	206.46
EOC (1980).....	4,190.28
Misc. Donations (2000)	644.71
Misc. Grants (2050)	250.00
FIST Grants (2060)	389.87
High Ability (GT) (3110-3119).....	3,673.46
Computer Consortium (Common Sch) (3190-3199)	118,124.14
Non-English Speaking Program (3710-3719).....	4,028.82
Title I (4100-4190).....	6,460.54
Title IV Part A/SSAE (5810-5819)	762.01
Title II/Pt A/Teacher Quality (6840-6849).....	8,647.37
Title III/English Language (6880-6889)	352.29
Payroll Withholdings (9000-9999).....	390,083.53
Grand Total.....	<u>\$1,603,779.92</u>

Payroll No. 22 07-19-19

Payroll No. 23 08-05-18

Transportation Department Report – Mr. Puckett gave the annual transportation department

report based on the 2018-2019 school year. Route drivers logged 1,439 miles per day with route lengths ranging from twenty-one miles to seventy-four miles. There are thirty-one fully staffed routes and four substitutes. There are three special education routes that run all day long averaging 152 miles per day. Combined bus drivers traveled a total of 430,630 miles last year.

The Vocational driver transported as many as 54 students per day to Kendallville. One student is transported to Indianapolis School for the Deaf and one student is transported to the Indianapolis School for the Blind.

Bus Drivers are utilizing YouTube videos and the DVD bus and safety library for Professional Development. Mr. Puckett and Ms. Neumann attend monthly regional district meetings in Fort Wayne for information.

Two bus evacuations (one each semester) were held at the middle school with the help of Officer Brad Scare, Ryan Bounds, Steve Lantz and Nancy Irwin.

During the school year, MSD offered bus transportation to Cahoots and the YMCA for all the special programs. During the summer, MSD offered transportation for band and sports practices and summer school.

Bus inspections were held this summer and all buses passed the inspection with a 95% approval rating (state average is 83%) and no tags were given. Mr. Hyska and Mr. Schieferstein were commended for their efforts on maintaining the fleet and the detail crews.

Transportation purchased two 78 passenger busses equipped with video and stop arms. There are new laws for bus drivers this school year in regards to student safety and Mr. Puckett is working on the implementation of the new laws. MSD has also implemented their own safety procedure by shutting down the busses during the afternoon pickup to insure safety for the students.

Mr. Puckett thanked, the bus mechanics, drivers, Dr. Wilson, Mrs. Rice, Officer Scare and the MSD School Board for their support.

IREAD Results/Action Plan – Mrs. Nusbaum reported on the IREAD results after both the

Spring and Summer session. 93.5% of the district passed the IREAD 3. Seventeen of the

twenty-nine students that did not pass were exempted from retention due to EL/Special Education, the twelve regular education students will be receiving Title I services and take the IREAD test again as a fourth grader and each year until assessment is passed.

AHS Student Handbook – Mr. Heavin asked approval to modify the attendance policy section of the high school's student handbook. Upon the motion of Mr. Gardner, seconded by Ms. Hill, the AHS Student Handbook was unanimously approved.

Board Policy #4111 (Criminal History Check) – Second Reading – Dr. Wilson presented the proposed changes to Board Policy #4111 (Criminal History Check). The proposed changes adds expanded criminal history checks for all volunteer coaches at the high school level as required by state statute. Upon the motion of Mr. Archbold, seconded by Mr. Beard, Board Policy #4111 (Criminal History Check) was unanimously approved.

Board Policy #4114 (Teacher Appreciation Grants) – First Reading - Dr. Wilson presented the review of Board Policy #4114 (Teacher Appreciation Grants). The readoption is required by new state statute. The policy outlines the distribution requirements of the state funded teacher appreciation grants. Upon the motion of Mr. Gilbert, seconded by Mr. Poor, the readoption of Board Policy #4114 (Teacher Appreciation Grants) was unanimously approved.

Out-of-State Bus Travel Request – Mr. Heavin asked approval to transport the high school football teams by school bus to Orchard Lake, Michigan for games. Upon the motion of Ms. Hill, seconded by Mr. Archbold the out-of-state bus travel request was unanimously approved.

Future Meetings –

- A. September 17, 2019, 7:30 p.m., Regular Meeting and Budget Public Hearing, F.K McCutchan Administrative Center, 2nd Floor Board Room
- B. October 15, 2019, 7:30 p.m., Regular Meeting and Budget Adoption, Pleasant Lake Elementary
- C. November 19, 2019, 7:30 p.m., Regular Meeting, Hendry Park Elementary

Personnel Considerations - The following leave, resignations and recommendations were received:

LEAVE:

Erin Leu, Hendry Park Elementary, Leave of Absence beginning August 12, 2019 for the full 2019-2020 school year.

RESIGNATIONS:

Max Von Hatten, Angola High School, Spanish Teacher
Jackie Growcock, Angola High School, Instructional Assistant Special Education

Lindsay David, Ryan Park Elementary, Instructional Assistant
Nicole Warner, Ryan Park Elementary, Food Service
Terri Ladd, Angola High School, Food Service
Cheryl Bitzer, Hendry Park Elementary, After School Child Care
Justin McKnight, Angola High School, Head Varsity Boys' Soccer Coach
James Woodworth, Angola Middle School, 7th Grade Boys' Basketball Coach
Sarah Wood, Angola Middle School, Science Fair Coordinator
Rebecca Thompson, Hendry Park Elementary, Improvement Steering Committee Co-Chairperson

RECOMMENDATIONS:

Maria Mercedes Clemens, Angola High School, Spanish Teacher
Megan Crankshaw, Hendry Park Elementary, Kindergarten Teacher
Scott Newman, Ryan Park Elementary and Pleasant Lake Elementary Music Teacher
Hollie Strobel, Angola Middle School, Instructional Assistant Applied Skills
Katherine Weber, Angola Middle School, Instructional Assistant Media Center
Carol Karst-Wasson, Ryan Park Elementary, Instructional Assistant Applied Skills
Anita McClure, Ryan Park Elementary, Instructional Assistant
Sherri Derr, Angola Middle School, Food Service
Ellen Wilson, Angola High School, Summer Assistant Band Director
Brad Peterson, Angola High School, ½ Head Varsity Girls' Cross Country Coach
Molly Engel, Angola High School, ½ Head Varsity Girls' Cross Country Coach
Brandon Appleton, Angola High School, Head Varsity Boys' Soccer Coach
Bryan Weber, Angola High School, Department Chair Practical Arts
Bill Etlin, Angola High School, Assistant Band Director
Ellen Wilson, Angola High School, Assistant Band Director
Chris Seitz, Angola High School, Fall Drama Production Director
Chris Seitz, Angola High School, Spring Drama Production Director
Erin Bean, Angola High School, Fall Assistant Drama Production Director
Erin Bean, Angola High School, Spring Assistant Drama Production Director
Misti Evans, Angola Middle School, Head Gymnastics Coach
Aaron Scantlan, Angola Middle School, Head Boys' Soccer Coach
Hugh Roberson, Angola Middle School, Head Girls' Soccer Coach
Alexis Sweeney, Angola Middle School, 6th Grade Volleyball Coach

Upon the motion of Mr. Gilbert and seconded by Ms. Hill, the above listed leave, resignations and recommendations were unanimously approved.

Superintendent's Report – Dr. Wilson thanked everyone for the great start to the year. The open houses in the buildings were a success in helping calm the nerves of students and parents. Dr. Wilson reported the building projects are wrapping up and the buildings look great.

Board Member Communications – Mr. Poor thanked Mr. Puckett for his great job last year. Mrs. Boots announced she may be stepping down as acting president for the next few meetings and Mr. Archbold, Vice President will run the meetings for those months.

Patron Communications – Mr. Puckett thanked Ms. Neumann for the outstanding work she does for the Transportation Department. Mrs. Heavin thanked Mr. Wagner for the work in the Ryan Park office and it looks great. Mr. Bounds reported a 99% turn out for 6th Grade Survivor Camp.

Mrs. Manahan reported there is new Chromebook partner for Chromebook repair services. Mr.

Heavin thanked Mr. Wagner for the work at the high school; Mr. Lantz and Mrs. Irwin for their work to start the year; and Mr. Puckett for his work getting all the students to and from school safely.

Adjournment – Upon the motion of Mr. Beard, seconded by Mr. Gilbert, the regular meeting was adjourned at 8:17 p.m.

2019 Budget Workshop – Mrs. VanGessel presented the 2020 budget to the school board. The budget workshop started at 8:21 p.m. All board members were present. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; Mrs. Wendy Wilson, Administrative Assistant; and two teachers. The budget workshop was adjourned at 8:46 p.m.

LeAnn Boots, President

Marilyn Hill, Secretary