

## MINUTES OF MEETING

September 17, 2019

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met for budget public hearings and regular session at F. K. McCutchan Administrative Center starting at 7:30 p.m. Board members present were Mr. Cory Archbold, Vice President; Ms. Marilyn Hill, Secretary; Mr. Kevin Beard, Member; Mr. Brad Gardner, Member; Mr. Case Gilbert, Member; and Mr. Scott Poor, Member. Absent was Mrs. LeAnn Boots, President. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Twenty-two people, consisting of thirteen administrators, one patron, five teachers, one staff member and two members of the media also attended the meeting.

Budget Public Hearings – Capital Projects Plan – Mr. Archbold opened the meeting to conduct the public hearings. There was no public input. Upon the motion of Mr. Beard, seconded by Ms. Hill, the Capital Projects Fund Plan Budget Public Hearing was unanimously closed by the Board.

Budget Public Hearings – Bus Replacement Plan – Mr. Archbold opened the public hearing for the Bus Replacement Fund Plan. There was no public input. Upon the motion of Mr. Poor, seconded by Mr. Gardner, the Bus Replacement Fund Plan Budget Public Hearing was unanimously closed by the Board.

Budget Public Hearings – Education Fund, Operations Fund, Debt Service Fund, Pension Bond Fund, & Rainy Day Fund – Mr. Archbold opened the public hearing for the Education Fund, Operations Fund, Debt Service Fund, Pension Bond Fund, and Rainy Day Fund. There was no public input. Upon the motion of Ms. Hill, seconded by Mr. Gardner, the Education Fund, Operations Fund, Debt Service Fund, Pension Bond Fund, and Rainy Day Fund Budget Public Hearing was unanimously closed by the Board.

Minutes - Upon the motion of Mr. Gilbert, seconded by Ms. Hill, minutes of the August 20, 2019, meeting were unanimously approved by the Board.

Claims – Upon the motion of Mr. Gilbert, seconded by Mr. Poor, the following claims were unanimously ordered paid by the Board.

Education Fund (0101) .....	\$313,201.14
Operations Fund (0300) .....	412,223.47
Rainy Day Fund (0610) .....	93,144.37
Food Service (0800) .....	66,258.86
Textbook Rental (0901-0903).....	55,211.27
After School Child Care (1650) .....	275.59
Educational License Plates (1850).....	570.00
EOC (1980).....	3,023.41
Misc. Donations (2000) .....	1,391.53
Formative Assessment (3028) .....	25,190.00
High Ability (GT) (3110-3119) .....	6,424.71
Computer Consortium (Common Sch) (3190-3199) .	20,565.86
Secured School Safety Grant (3270-3279).....	426.84
EOC (3319).....	16,437.68
Non-English Speaking Program (3710-3719).....	2,943.10
Title I (4100-4190).....	5,694.85
Title IV Part A/SSAE (5810-5819) .....	102.00
Title II/Pt A/Teacher Quality (6840-6849) .....	15,319.80
Title III/English Language (6880-6889) .....	1,068.58
Payroll Withholdings (9000-9999) .....	377,682.50
Grand Total.....	<u>\$1,417,155.56</u>

Payroll No. 24     08-20-19

Payroll No. 01     09-05-19

After School Child Care Report – Mrs. Brandt reported that this year the After School Child Care is housed in Carlin Park (48 students enrolled) and Ryan Park (110 enrolled) with an average of 62 students in daily attendance. Hendry Park and Pleasant Lake students have an option to be bused to these sites. There is one director in each site as well as one additional staff member at Carlin Park and two additional staff members at Ryan Park. Free child care services are offered to free and reduced students. There is a flat fee of \$3.50 per child, per hour. There is a reduction in students attending the After School Child Care program due to the free program called Base Camp offered by the Literacy Coalition.

ILEARN Results Report – Mrs. Nusbaum gave the 2018-2019 ILEARN results. The state reported that it will be very difficult to do a comparison of the past ISTEP to the ILEARN since they are two completely different assessments.

Health Occupations Education Contract Renewal – Dr. Wilson asked approval to renew the Health Occupations Education Agreement between Cameron Hospital and MSD of Steuben

County. Dr. Wilson thanked Cameron Hospital for all they do for the program. Upon the motion of Ms. Hill, and seconded by Mr. Gardner, the Health Occupations Education Agreement was unanimously approved.

Common School Loan Approval – Dr. Wilson asked approval to apply and receive the Common School Loan. The purpose of this loan is to continue the technology integration plan district wide. Upon the motion of Mr. Gardner, and seconded by Mr. Beard, the Common School Loan was unanimously approved.

Out-of-State Bus Travel Requests – Mrs. Wallace, Hendry Park Teacher, asked approval for the second grade to travel to Sauder Village in Archbold, Ohio this fall. Mrs. Lisa Bauer, Hendry Park Principal, asked approval for the fourth grade students to travel to Sauder Village in Archbold, Ohio this fall. Mrs. Brandt, Pleasant Lake Principal, asked approval for the third grade students to travel to Sauder Village in Archbold, Ohio this fall. Mr. Puckett, asked approval for the IMPACT Cosmetology students to travel to the Columbus Hair Show in Columbus, Ohio; and the CAD, Precision Machining, and Welding students to travel to Chicago, Illinois. Upon the motion of Mr. Gilbert, and seconded by Mr. Poor, the out-of-state bus travel requests to Archbold, Ohio; Columbus, Ohio; and Chicago, Illinois, were unanimously approved.

Teacher Retirement Fund Contribution Savings Resolution – Mrs. Rice asked approval of the Teacher Retirement Fund contribution Savings Resolution. This resolution outlines how the savings generated from the reduced contribution to the teachers' retirement fund will be reinvested into the compensation and/or benefits of the TRF eligible employees. Upon the motion of Mr. Beard, and seconded by Ms. Hill, the Teacher Retirement Fund Contribution Savings Resolution was unanimously approved.

Board Policy #5140 (Immunizations And Administration Of Medication) – First Reading – Dr. Wilson presented the proposed updates to Board Policy #5140 (Immunizations And Administration Of Medication). The proposed updates add the administration of Epinephrine (EpiPen) in case of allergic emergency and a disclaimer if MSD is not able to obtain a

prescription for the injections they will not be offered. This is the first reading and the second reading will be at the October 15, 2019, MSD School Board Meeting.

Future Meetings –

- A. October 15, 2019, 7:30 p.m., Regular Meeting and Budget Adoption, Pleasant Lake Elementary
- B. November 19, 2019, 7:30 p.m., Regular Meeting, Hendry Park Elementary
- C. December 17, 2019, 7:30 p.m., Regular Meeting, Angola High School

Personnel Considerations – The following resignations and recommendations were received:

RESIGNATIONS:

Stacey Harris, District, ECA Treasurer and After School Child Care Treasurer  
Alexandra Ruiz, Angola Middle School, 6<sup>th</sup> Grade Girls' Basketball Coach  
Trisha Perschke, Hendry Park Elementary, STEAM Club Advisor  
Tamara Steffel, Hendry Park Elementary, STEAM Club Advisor  
Jared Johnson, Pleasant Lake Elementary, Cup Stacking Club Advisor

APPOINTMENTS:

Erica Carmona, Carlin Park Elementary, Title I Instructional Assistant  
Polly Crowl, Angola Middle School, Food Service Assistant Manager  
Brittany Beebe, Angola Middle School, Food Service  
Deana Cooper, Angola High School, Food Service  
Elizabeth Bobay, Angola High School, Food Service  
Tim Percy, Angola High School, Assistant Varsity Boys' Basketball Coach  
Josh Sheets, Angola High School, Junior Varsity Boys' Basketball Coach  
Kelli Call, Angola High School, Assistant Varsity Girls' Basketball Coach  
Matt Call, Angola High School, Freshman Boys' Basketball Coach  
Misti Evans, Angola High School, Head Gymnastics Coach  
Kadish Evans, Angola High School, Assistant Gymnastics Coach  
Sarah Weilein, Angola High School, Assistant Swim Coach  
Adam Tuttle, Elementary, Boys' Basketball Coordinator  
Dan Hochstedler, Elementary, Girls' Basketball Coordinator  
Bree James, Angola High School, 2018-2019 Summer Marching Guard Instructor  
Madilyn Mory, Angola High School, 2018-2019 Summer Marching Guard Instructor  
James Foster, Angola High School, 2018-2019 Summer Percussion Instructor  
Andrew Keiser, Angola High School, Drama Club Sponsor  
Chris Seitz, Angola High School, Drama Club Sponsor  
Mercedes Clemens, Angola High School, ½ Spanish Club Sponsor  
Cynthia Himes, Angola High School, Speech Coach  
Anne Hottell, Angola Middle School, ½ 8<sup>th</sup> Grade Team Leader  
Brant Moore, Angola Middle School, ½ 8<sup>th</sup> Grade Team Leader  
Jennifer Wiggins, Carlin Park Elementary, ½ 3D Print and Tinker Club Advisor  
Erin Fulton, Carlin Park Elementary, ½ 3D Print and Tinker Club Advisor  
Amy Buchs, Carlin Park Elementary, Math Bowl Club Advisor  
Matthew Newhard, Hendry Park Elementary, Coding Club Advisor

Jen Snow, Hendry Park Elementary, Yearbook Sponsor

Tammi Steffel, Hendry Park Elementary, Improvement Steering Committee Co-Chair

Dawn Carlson-Grubb, Hendry Park Elementary, Improvement Steering Committee Co-Chair

Kelly Falls, Pleasant Lake Elementary, Fall Gardening Club Advisor

Sue Smith, Pleasant Lake Elementary, ½ Yearbook Sponsor

Tenessa Czarnecki, Ryan Park Elementary, Maker Club Advisor

Christina Minick, Ryan Park Elementary, Improvement Steering Committee Co-Chair

Upon the motion of Mr. Gilbert and seconded Ms. Hill, the above listed resignations and

appointments were unanimously approved by the Board.

Superintendent's Report – Dr. Wilson read his statement on the recent ILEARN assessment scores.

Board Members Comments – No board member comments

Patron Comments – Mr. Lantz complemented the grounds crews for the great care of the fields.

Mr. Lantz also welcomed everyone to Homecoming this Friday night.

Adjournment: – Upon the motion of Mr. Gilbert, seconded by Mr. Poor, the meeting was adjourned at 7:56 p.m.

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Cory Archbold, Vice President

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Marilyn Hill, Secretary