

## MINUTES OF MEETING

January 21, 2020

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Angola Middle School starting at 7:31 p.m. Board members present were Mrs. LeAnn Boots, President; Mr. Cory Archbold, Vice President; Mr. Kevin Beard, Member; Mr. Brad Gardner, Member; Mr. Case Gilbert, Member; and Scott Poor, Member. Absent was Mrs. Marilyn McCormick, Secretary. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Twenty-eight people, consisting of twelve administrators, ten teachers, one staff member, three patrons and two members of the media attended the meeting.

Election of Officers – Mrs. Boots asked the board for a motion for election of officers for President. Upon the motion of Mr. Gilbert to nominate Mr. Archbold and seconded by Mr. Gardner, no other nominations were received for President. Mr. Archbold was elected President by unanimous vote.

Mr. Archbold asked the board for a motion for election of officers for Vice President. Upon the motion of Mr. Archbold to nominate Mrs. Boots and seconded by Mr. Poor, no other nominations were received for Vice President. Mrs. Boots was elected Vice President by unanimous vote.

Mr. Archbold asked the board for a motion for election of officers for Secretary. Upon the motion of Mr. Poor to nominate Mrs. McCormick, Mrs. Boots spoke on behalf of Mrs. McCormick to decline the position due to traveling. Upon the motion of Mr. Gardner to nominate Mr. Gilbert and seconded by Mr. Beard, no other nominations were received for Secretary. Mr. Gilbert was elected Secretary by unanimous vote.

Adoption of Meeting Schedule – Dr. Wilson recommended approval to keep the regular board meeting schedule on the third Tuesday of each month with a start time of 7:30 p.m. with the exception of October 2020, due to Fall Break. The October meeting will be held

at 7:30 p.m. on the second Tuesday of the month. Upon the motion of Mr. Gilbert, seconded by Mr. Beard, the Board unanimously approved the meeting schedule to continue on the third Tuesday of each month with the exception of October 2020 being the second Tuesday.

Board Member Salaries – Dr. Wilson recommended approval to keep Board salaries remaining at the current rate set by state statute which is \$2,000 a year, \$112 per regular meeting, and \$62 per other meeting. Upon the motion of Mr. Poor, seconded by Mr. Beard, the Board unanimously approved member salaries will remain the same as the previous year.

Appointment and Bonding of Treasurer and Assistant Treasurer – Dr. Wilson recommended approval to appoint Mrs. Monte VanGessel as Treasurer and Mrs. Becky Maggart as Assistant Treasurer with the appropriate bonding. Upon the motion of Mr. Beard, seconded by Mrs. Boots, the above appointments were unanimously approved.

Appointment of School Board Attorney – Dr. Wilson recommended approval to appoint Mr. Kim E. Shoup along with the law firm of Barnes & Thornburg as the School Board Attorneys. Upon the motion of Mr. Gardner, seconded by Mr. Gilbert, Mr. Kim E. Shoup and the law firm Barnes & Thornburg were unanimously approved as the attorneys for MSD of Steuben County.

Appointment of Qualified Publisher – Dr. Wilson recommended approval to appoint the Herald Republican as our qualified publisher for legal notices. Upon the motion of Mr. Gilbert, seconded by Mrs. Boots, the Herald Republican was unanimously approved as the qualified publisher for MSD of Steuben County legal notices.

Minutes - Mr. Archbold asked for a motion to approve the minutes of December 17, 2019. Upon the motion of Mr. Poor, seconded by Mr. Beard, minutes of the December 17, 2019, meeting were unanimously approved.

Claims - Mr. Archbold asked for a motion to approve the claims presented in the board

packet. Upon the motion of Mr. Gilbert, seconded by Mrs. Boots, the following claims were

unanimously ordered paid:

Education Fund (0101) .....	\$703,601.50
Pension Bond Debt (0250).....	250.00
Operations Fund (0300).....	332,200.84
Food Service (0800) .....	63,267.84
After School Child Care (1650) .....	286.69
Wellness Grant (2400) .....	391.74
Secured Schools Safety Grant (3270-3279).....	1,019.99
EOC (3319) .....	4,815.31
Non-English Speaking Program (3710-3719).....	251.95
High Ability (GT) (3769) .....	6,942.89
Title I (4100-4190).....	5,820.72
Title IV Part A/SSAE (5810-5819).....	2,021.68
Title II/Pt A/Teacher Quality (6840-6849) .....	3,012.60
Title III/English Language (6880-6889).....	179.61
Payroll Withholdings (9000-9999).....	418,383.07
Grand Total.....	<u>\$1,542,446.43</u>

- Payroll No. 08 12-20-19
- Payroll No. 09 01-03-20
- Payroll No. 10 01-20-20

Middle School Presentation – Mr. Bounds welcomed everyone to Angola Middle School

then introduced and congratulated Mr. Savage for being a Lilly Grant recipient. Mr.

Bounds stated that Angola Middle School has received the most Lilly Grants than any

other school in the state. Mr. Savage shared that his grant will be used to hit on his

passion, pit barbecue. Mr. Bounds gave a presentation on student growth and

achievement at the middle school. Mr. Fifer gave a presentation on the 6<sup>th</sup> grade

challenging essay assignment. Miss Kayla Davis, Mr. Fifer’s student, read her essay to

the board. Mrs. Aldred gave a presentation on the increased NWEA testing growth in all

three subjects by giving incentives.

Conflict of Interest Disclosure Statements – In compliance of Indiana Code 35-44.1-1-4,

Conflict of Interest Disclosure Statements for Mr. Cory Archbold, Mr. Case Gilbert, Mrs.

Marilyn McCormick, Mrs. Ann Rice, and Dr. Brent A. Wilson were acknowledged and

signed by the Board and entered into the board minutes.

Future Meetings –

- A. February 18, 2020, 7:30 p.m., Regular Meeting, Carlin Park Elementary
- B. March 17, 2020, 7:30 p.m., Regular Meeting, Ryan Park Elementary
- C. April 21, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administration Center, 2<sup>nd</sup> Floor Board Room

Personnel Considerations - The following leave, retirement, resignations and appointments were received for approval:

LEAVE:

Robin Wert, Ryan Park Elementary, Applied Skills Instructional Assistant

RETIREMENT:

Linda Reidenbach, Angola High School, Physical Education Teacher, Effective end of 2019-2020 school year

RESIGNATIONS:

Amy Alexander, Angola High School, Science Teacher, Effective January 03, 2020

Amy Alexander, Angola High School, School Improvement Steering Committee Co-Chairperson, Effective January 03, 2020

Amy Alexander, Angola High School, Science Fair Coordinator, Effective January 03, 2020

Gretchen Weicht, Angola High School, Secretary, Effective January 21, 2020

Christina Boggs, Angola High School, Special Education Instructional Assistant, Effective January 07, 2020

APPOINTMENTS:

Brad Stavitzke, Angola Middle School, Instructional Assistant

Hanna Lime, Angola Middle School, CRESS Supervisor

Cinnamon Mortorff, Carlin Park Elementary, Title I Instructional Assistant

Joanna Carpenter, Ryan Park Elementary, Instructional Assistant

Ryan Funkhouser, Angola High School, Assistant Varsity Baseball Coach

Kristin Ray, Angola High School, Winter Head Varsity Cheerleading Sponsor

Hugh Robertson, Angola High School, Assistant Varsity Boys' Golf Coach

Carrie Allen, Angola High School, Assistant Varsity Softball Coach

Nicole Corwin, Angola High School, Head Junior Varsity Softball Coach

Gordy Peppler, Angola High School, 3<sup>rd</sup> Assistant Varsity Softball Coach

Craig Presley, Angola High School, Assistant Boys' Track Coach

Molly Edgel, Angola High School, Assistant Girls' Track Coach

Emily Watkins, Angola High School, 3<sup>rd</sup> Assistant Track Coach

Nick Maksimchuk, Angola High School, ½ Improvement Steering Committee Co-Chairperson

Chris Sears, Angola Middle School, Assistant Boys' Track Coach

Hailee Snyder, Pleasant Lake Elementary, Baking Club Advisor

Allison Miller, Pleasant Lake Elementary, Baking Club Advisor

Allison Miller, Pleasant Lake Elementary, Drama Club Advisor

Sarah Clary, Pleasant Lake Elementary, Drama Club Advisor

Holly Walters, Pleasant Lake Elementary, Running Club Advisor

Keyonna Baierwalter, Ryan Park Elementary, Baking Club Sponsor

Tenessa Czarnecki, Ryan Park Elementary, Baking Club Sponsor

Upon the motion of Mrs. Boots and seconded by Mrs. Gardner, the above listed leave, retirement, resignations and appointments were unanimously approved.

Superintendent's Report – Dr. Wilson encouraged everyone to follow the legislative session that will wrap up March 14th, there are multiple education bills being presented and urges contacting your legislators if necessary. Dr. Wilson thanked the transportation department on the way they professionally handled a bus accident. Mr. Puckett explained the accident procedures in more detail. Dr. Wilson thanked Angola Middle School for hosting the meeting.

Board Member Communications – Mr. Gardner thanked Mr. Bounds for the informative presentation. Mr. Archbold asked everyone to speak to their legislators about the education bills.

Patron Comments – Mr. Heavin gave the Angola High School's athletic highlights. One of the many highlights is the girls' basketball NECC win for the fifth time in nine years. Miss Hanna Knoll achieved 1000 game points as a junior. Girls' gymnastics is ranked third in the state. Mr. Heavin thanked the board for their support with athletics.

Adjournment – Upon the motion of Mr. Beard, seconded by Mr. Gilbert, the meeting was adjourned at 8:09 p.m.

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Cory Archbold, President

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Case Gilbert, Secretary

## BOARD OF FINANCE MEETING

On Tuesday, January 21, 2020, the Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in Board of Finance session at Angola Middle School starting at 8:13 p.m. Subjects discussed were in accordance with I.C. 5-13-7-5.

Board members present were Mr. Cory Archbold, President; Mrs. LeAnn Boots, Vice President; Mr. Case Gilbert, Secretary; Mr. Kevin Beard, Member; Mr. Brad Gardner, Member; and Mr. Scott Poor, Member. Absent was Mrs. Marilyn McCormick, Member. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; Mrs. Monte VanGessel, Treasurer; Mrs. Wendy Wilson, Administrative Assistant. Six people, consisting of three administrators, two teachers, and one member of the media attended the meeting.

Election of Officers – Dr. Wilson recommended approval to elect the current Board President and Board Secretary to serve in these roles pursuant to board resolution for election of officers. Upon the motion of Mr. Poor, seconded by Mr. Beard, the current Board President and Board Secretary will serve in these roles were unanimously approved.

Annual Investment Report – Mrs. VanGessel presented the Annual Investment Report. Farmers State Bank was used for investments during the 2019 school year and Farmers State Bank will be the depository used for the 2020 school year. The school corporation earned \$221,705.18 in interest from Farmers State Bank. Food Service earned \$213.23 in interest from another bank.

Investment Policy Review (Board Policy #3200) – Mrs. VanGessel reviewed and asked for approval of the current Board Policy #3200 Investment Policy of Corporation Funds.

Upon the motion of Mr. Gilbert, seconded by Mr. Gardner, the continued use of the current Board Policy #3200 Investment Policy of Corporation Funds was unanimously approved.

End of Year Revenue Report – Mrs. VanGessel gave the annual End of Year Revenue Report that summarizes the 2019 revenue.

End of Year Expenditure Report – Mrs. VanGessel gave the annual End of Year Expenditure Report that summarizes the 2019 expenditures.

End of Year Transfers – Mrs. VanGessel asked approval of the annual End of Year Transfers. Upon the motion of Mr. Beard, seconded by Mr. Poor, the End of Year Transfers were unanimously approved.

Expired Warrants – Mrs. VanGessel asked approval to cancel checks that are over two years old and not cashed. Upon the motion of Mrs. Boots, seconded by Mr. Gilbert, the cancelation of the Expired Warrants for the 2019 school year were unanimously approved.

Financial Condition Report – Dr. Wilson reviewed the newly required financial condition report.

Extra-Curricular Accounts Report – Mrs. VanGessel gave the Extra-Curricular Accounts statement of funds report.

Adjournment – Upon the motion of Mr. Beard, seconded by Mr. Gilbert the Board of Finance meeting was adjourned the meeting at 8:30 p.m.

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Cory Archbold, President

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Case Gilbert, Secretary