

MINUTES OF MEETING

February 18, 2020

Regular Meeting

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Carlin Park Elementary starting at 7:30 p.m. Board members present were Mr. Cory Archbold, President; Mrs. LeAnn Boots, Vice President; Mr. Case Gilbert, Secretary; Mr. Kevin Beard, Member; Mr. Brad Gardner, Member; and Mr. Scott Poor, Member. Absent was Mrs. Marilyn McCormick, Member. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Eighty-three people, consisting of thirteen administrators, nine teachers, eighteen students, forty-one patrons, and two members of the media also attended the meeting.

Minutes - Upon the motion of Mrs. Boots, seconded by Mr. Gilbert, minutes of the January 21, 2020, meeting were unanimously approved.

Claims - Upon the motion of Mr. Beard, seconded by Mr. Poor, the following claims were unanimously ordered paid:

Education Fund (0101)	\$436,068.90
Operations Fund (0300).....	294,224.13
Food Service (0800)	73,074.57
Textbook Rental (0901-0903)	1,263.48
After School Child Care (1650)	851.37
FIST Grants (2060)	250.00
Formative Assessment (3028)	6,841.62
Secured Schools Safety Grant (3270-3279).....	1,019.99
EOC (3319)	4,793.86
Non-English Speaking Program (3710-3719).....	239.00
Title I (4100-4190).....	5,783.48
Title IV Part A/SSAE (5810-5819).....	3,265.15
Title II/Pt A/Teacher Quality (6840-6849)	2,473.65
Title III/English Language (6880-6889).....	161.93
Payroll Withholdings (9000-9999).....	390,395.74
Grand Total.....	<u>\$1,220,706.87</u>

Payroll No. 11 02/05/2020

Carlin Park Elementary Presentation – Mr. Curtis welcomed everyone and turned the building presentation over to his teachers. Mrs. Thompson, music teacher, had some of her third, fourth and fifth grade students perform a couple songs for the audience. Mrs. Sanborn, cooking club advisor, and Max Pelaez-Zayas, club member, gave a presentation about the entrees cooked during their after school club. Mr. Butz and Mrs. Fulton, broadcasting club advisors, showed a video on what the broadcasting club is doing after school.

Summer School Program Request – Mrs. Nusbaum asked approval to apply for the 1st – 12th grades 2020 Summer School funds through the Indiana Department of Education. Each section must have a minimum of fifteen students to be scheduled and reimbursed. Subject to the cost of certified staff and number of classes needed, teacher assistants may also be employed to work with students in the Core Curricular Reading and Math for 1st – 8th grades and credited courses for 9th – 12th grades. Upon the motion of Mr. Gardner and seconded by Mrs. Boots, application for the 2020 Summer School Program was unanimously approved.

Bus Purchase Request – Dr. Wilson recommended approval to purchase three conventional 78 passenger buses equipped with seatbelts. Upon the motion of Mr. Poor and seconded by Mr. Gardner, the bus purchase request was unanimously approved.

403 (B) Retirement Plan Resolution – Mrs. VanGessel recommended approval of the 403 (B) Retirement Plan Resolution. Upon the motion of Mr. Beard and seconded by Mr. Gilbert, the 403 (B) Retirement Plan Resolution was unanimously approved.

Out-of-State Bus Travel Request – Angola Middle School – Mr. Beckwith asked approval to take the 7th grade students to Fossil Park and the National Museum of Great Lakes in Ohio. Upon the motion of Mr. Gilbert and seconded by Mr. Poor, the out-of-state bus travel requests were unanimously approved.

Board Policy #4252 Alcohol and Controlled Substance Testing Policy for Commercial Driver's

License (CDL) Employees – First Reading – Mr. Puckett presented the proposed updated Board Policy #4252 Alcohol and Controlled Substance Testing Policy for Commercial Driver's License (CDL) Employees. This updated policy incorporates new Federal guidelines on background checks and record keeping for our bus drivers This is the first reading; the second reading will be at the March 17, 2020, MSD School Board Meeting.

Future Meetings –

- A. March 17, 2020, 7:30 p.m., Regular Meeting, Ryan Park Elementary
- B. April 21, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center 2nd Floor Board Room
- C. May 19, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center 2nd Floor Board Room

Personnel Considerations - The following leave, retirements, resignations and appointments were received for approval:

LEAVE:

Sarah Presley, Hendry Park Elementary, 1st Grade Teacher effective May 8, 2020 until the end of 2019-2020 and all 2020-2021 school year as well

RETIREMENT:

Cyndi Nusbaum, District, Curriculum Director effective July 01, 2020

Deb Griffin, District, Administrative Assistant to Curriculum Director and Technology effective June 30, 2020

RESIGNATIONS:

Andrea van Ee, District, School Nurse effective end of 2019-2020 contract

Mercedes Clemens, Angola High School, Spanish Teacher effective end of 2019-2020 contract

Edward Bentley, Angola High School, Head Boys' Basketball Coach effective February 03, 2020

APPOINTMENTS:

Ashley Fletcher, Angola High School, Attendance Office Assistant

Jennifer Michalski, Angola High School, Emotional Disabilities Instructional Assistant

Robert Wilson, Angola Middle School, Head Custodian

Greg Reece, Hendry Park Elementary, Custodian

Tami Close, Angola High School, Food Service

Austen Curtis, Angola High School, Head Varsity Girls' Track Coach

Katherine Webber, Angola High School, Spring Gaming Club Advisor

Zach Butz, Carlin Park Elementary, Forestry Club Advisor

Upon the motion of Mr. Gilbert and seconded by Mr. Beard the above listed leave, retirements, resignations, and appointments and were unanimously approved.

Board Member Communications - Mr. Poor acknowledged and thanked Mrs. Nusbaum for her underappreciated service to MSD of Steuben County. Mr. Archbold complemented Mrs. Sanborn on her cooking club foods. Mr. Archbold thanked Mrs. Wiggins and Mrs. Fulton for the 3D club nametags. Mr. Poor thanked Mr. Curtis for hosting the meeting.

Patron Comments - Mr. Curtis acknowledged and thanked Mrs. Nusbaum for her service. Mr. Heavin thanked Mrs. Nusbaum for answering all his questions. Mr. Heavin gave an update on High School vocal and band recognitions. Mrs. Manahan acknowledged and thanked Mrs. Nusbaum and her knowledge will be missed. Mrs. Heavin acknowledged and thanked Mrs. Nusbaum for being an outstanding mentor. Mrs. Rice acknowledged thanked Mrs. Nusbaum for her 42 years of service to MSD of Steuben County. Mr. Lantz recognized Jett Boots for qualifying for state finals for the second time.

Adjournment – Upon the motion of Mrs. Boots, seconded by Mr. Beard, the meeting was adjourned at 8:12 p.m.

Cory Archbold, President

Case Gilbert, Secretary