

MINUTES OF MEETING

March 17, 2020

Regular Meeting

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Ryan Park Elementary starting at 7:31 p.m. Board members present were Board members present were Mr. Cory Archbold, President; Mrs. LeAnn Boots, Vice President; Mr. Case Gilbert, Secretary; Mr. Kevin Beard, Member; and Mr. Scott Poor, Member. Absent were Mrs. Marilyn McCormick, Member; and Mr. Brad Gardner, Member. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Twenty people, consisting of fifteen administrators, three teachers, one members of the media, and one staff member attended the meeting.

Minutes - Upon the motion of Mr. Beard, seconded by Mrs. Boots, minutes of the February 18, 2020, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mr. Poor, seconded by Mr. Beard, the following claims were unanimously approved by the Board to be paid as presented:

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|---|-----------------------|
| Education Fund (0101) .....                     | \$458,281.53          |
| Operations Fund (0300).....                     | 366,509.31            |
| Food Service (0800) .....                       | 66,574.29             |
| Textbook Rental (0901-0903) .....               | 2,720.10              |
| After School Child Care (1650).....             | 366.06                |
| Educational License Plates (1850) .....         | 466.44                |
| Misc Donations (2000) .....                     | 857.74                |
| Misc Grants (2050) .....                        | 250.00                |
| Secured Schools Safety Grant (3270-3279).....   | 1,019.99              |
| EOC (3319).....                                 | 5,022.85              |
| Non-English Speaking Program (3710-3719).....   | 391.60                |
| High Ability (3769) .....                       | 1,330.86              |
| Title I (4100-4190) .....                       | 7,166.30              |
| Title IV Part A/SSAE (5810-5819) .....          | 303.87                |
| Title II/Pt A/Teacher Quality (6840-6849) ..... | 7,134.17              |
| Title III / English Language (6880-6889) .....  | 199.41                |
| Payroll Withholdings (9000-9999).....           | 406,111.88            |
| Grand Total .....                               | <u>\$1,324,706.40</u> |

Payroll No. 12 02-20-20  
Payroll No. 13 03-05-20

Ryan Park Elementary Presentation – Mrs. Heavin, gave a presentation on the special things happening in the Ryan Park Classrooms.

Board Policy #4252 Alcohol and Controlled Substance Testing Policy for Commercial Driver's

License (CDL) Employees – Second Reading – Dr. Wilson recommended approval of the proposed updated Board Policy #4252 Alcohol and Controlled Substance Testing Policy for Commercial Driver's License (CDL) Employees. This updated policy incorporates new Federal guidelines on background checks and record keeping for our bus drivers. Upon the motion of Mr. Gilbert and seconded by Mr. Beard, Board Policy #4252 Alcohol and Controlled Substance Testing Policy for Commercial Driver's License (CDL) Employees was unanimously approved by the Board.

Instructional Materials Adoption: English & Language Arts – Mrs. Nusbaum asked approval to adopt the K-12 Instructional Materials for English & Language Arts. Mrs. Nusbaum thanked all the elementary chair level teachers; the middle school English and Language Arts teachers; and high school English Language Arts teachers and chairperson. Upon the motion of Mr. Gilbert and seconded by Mrs. Boots, the Instructional Materials Adoption for English & Language Arts was unanimously approved by the Board.

Board Policy #5141 Student Wellness Policy on Physical Activity & Nutrition – First Reading

– Mrs. Nusbaum presented the proposed updated Board Policy #5141 Student Wellness Policy on Physical Activity & Nutrition. This updated policy reflects the recommendations received from the Indiana Department of Education. This is the first reading; the second reading will be at the April 21, 2020, MSD School Board Meeting.

Out-of-State Bus Travel Request – Ryan Park Elementary – Mrs. Heavin asked approval to

take the 2<sup>nd</sup> grade students to the Tibbits Theater in Coldwater, Michigan; 3<sup>rd</sup> grade students to Sauder Village in Archbold, Ohio; and 5<sup>th</sup> grade students to Spangler Candy Company in Bryan, Ohio.

Out-of-State Bus Travel Request – Hendry Park Elementary – Mrs. Bauer asked approval to

take the 2<sup>nd</sup> grade students to the Tibbits Theater in Coldwater, Michigan; and 5<sup>th</sup> grade students to the Henry Ford Museum in Dearborn, Michigan.

Out-of-State Bus Travel Request – Carlin Park Elementary – Mr. Curtis asked approval to take the 2<sup>nd</sup> and 3<sup>rd</sup> grade students to the Tibbits Theater in Coldwater, Michigan; and 3<sup>rd</sup> grade students to Sauder Village in Archbold, Ohio.

Out-of-State Bus Travel Request – Angola High School – Mr. Lantz asked approval to take the Angola High School track teams to Saline, Michigan.

Upon the motion of Mrs. Boots and seconded by Mr. Poor, the Ryan Park; Hendry Park; Carlin Park; and Angola High School out-of-state bus travel requests were unanimously approved by the Board.

Extension of Spring Break – Dr. Wilson recommended extending Spring Break for one additional week of March 30<sup>th</sup> – April 3<sup>rd</sup> using five of the twenty state granted waiver days. This will allow Dr. Wilson time to see where we are headed on the COVID-19 situation. Dr. Wilson will then have information during that time to prepare the upcoming school schedule. Upon the motion of Mr. Beard and seconded by Mr. Gilbert, the extension of Spring Break was unanimously approved by the Board.

#### Future Meetings –

- A. April 21, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center 2<sup>nd</sup> Floor Board Room
- B. May 19, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center 2<sup>nd</sup> Floor Board Room
- C. June 16, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center 2<sup>nd</sup> Floor Board Room

Personnel Considerations - The following retirements, resignations, and appointments were received for approval:

#### RETIREMENTS:

- Cindy Kennell, Angola Middle School, 6<sup>th</sup> Grade Language Arts, Effective end of the 2019-2020 school year
- Michelle Talkington, Angola Middle School, 6<sup>th</sup> Grade Social Studies, Effective end of the 2019-2020 school year
- John Buchs, Angola Middle School, Guidance Counselor, Effective January 15, 2021
- Alice, Cole, Angola High School, In-School Suspension Instructional Assistant, Effective August 04, 2020

#### RESIGNATIONS:

- Jennifer Wilson, Ryan Park Elementary, 3<sup>rd</sup> Grade Teacher, Effective end of the 2019-2020 school year

Shawn Sawvel, Angola Middle School, Custodian, Effective April 03, 2020

Denise Hicks, Hendry Park Elementary, Food Service, Effective February 28, 2020

Donna Biddle, Angola High School, Food Service, Effective March 04, 2020

Deana Cooper, Angola High School, Food Service, Effective February 24, 2020

Phyllis Hall, Ryan Park Elementary, Food Service Manager, Effective end of the 2019-2020 school year

Nick Maksimchuk, Angola High School, Assistant Football Coach

Mercedes Clemes, Angola High School, ½ Spanish Club

**APPOINTMENTS:**

Jason Witte, Carlin Park Elementary, Early Intervention Instructional Assistant

Michael Kruger, Angola Middle School, Custodian

Andrew Migas, Angola High School, 3<sup>rd</sup> Assistant Baseball Coach

Robert Budak, Angola High School, ½ Science Fair Coordinator

Amanda Simmons, Ryan Park Elementary, Puzzle Club Sponsor

Upon the motion of Mr. Beard and seconded Mr. Poor, the above listed retirements, resignations, and appointments were unanimously approved by the Board.

Superintendent's Report – Dr. Wilson reported that today was the first day doing the curbside meal service. 119 sack breakfast/lunches were handed out. On Fridays three sacks will be handed out to cover meals for the weekend. Dr. Wilson asked that if people cannot pick up to let us know and we will try to figure out a way to get the meals to the students. Dr. Wilson appreciates how fast the food service was able to pull this food service plan together. E-Learning started today. Dr. Wilson is going to work under the assumption that the “Waiver Days” are paid days for all employees as in the past. Dr. Wilson will have a resolution to bring to the board for the paid waiver days unless the board has concerns tonight. Dr. Wilson noted that this year's legislative session has wrapped up and we are waiting to see how it will affect us. Dr. Wilson thanked Mrs. Heavin for hosting the meeting tonight.

Board Member Communications – Mr. Archbold thanked everyone for going through the new territory for everyone involved. Mr. Archbold also thanked food service for all they have done for the students to receive meals. Mr. Archbold hopes Indianapolis sees the importance of education in the public schools and where the money is going since it doesn't just affect classroom, but also in the community. Mr. Archbold reported that the next board meeting may be set up differently and everyone will be in the loop.

Patron Comments – Mr. Heavin thanked the board and Dr. Wilson for allowing the high school play to go on during these tough times. The cast and crew worked very hard and it was a sold out performance. Mr. Heavin recognized the band for their outstanding job this year and informed everyone that future performances are postponed, not cancelled.

Adjournment – Upon the motion of Mr. Beard, seconded by Mrs. Boots, the meeting was adjourned at 7:54 p.m.

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Mr. Cory Archbold, President

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Mr. Case Gilbert, Secretary