

\_\_\_\_\_  
(GOVERNMENTAL UNIT)

**MILEAGE CLAIM**

TO \_\_\_\_\_ DR.

\_\_\_\_\_  
(OFFICE, BOARD, DEPARTMENT OR INSTITUTION)

ON ACCOUNT OF APPROPRIATION NO. \_\_\_\_\_ FOR \_\_\_\_\_

DATE	FROM POINT	TO POINT	ODOMETER READING+		NATURE OF BUSINESS	AUTO MILES TRAVELED	MILEAGE @ PER MILE
			START	FINISH			
20							
TOTALS							

+ODOMETER READING columns are to be used only when distance between points cannot be determined by fixed mileage or official highway map.  
Pursuant to the provisions and penalties of Chapter 155, Acts 1953, hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits and that no part of the same has been paid.

Date \_\_\_\_\_