

MINUTES OF MEETING
June 16, 2020

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at the Central Gymnasium (next door to the F. K. McCutchan Administrative Center), starting at 7:30 p.m. Board members present were Mr. Cory Archbold, President; Mr. Kevin Beard, Member; Mrs. LeAnn Boots, Vice President; Mr. Brad Gardner, Member; Mr. Case Gilbert, Secretary; Mrs. Marilyn McCormick, and Mr. Scott Poor, Member. Also present were Dr. Brent Wilson, Superintendent; Mrs. Ann Rice, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Twenty-seven people, consisting of fifteen administrators, four teachers, six patrons, and two members of the media also attended the meeting.

Minutes - Upon the motion of Mr. Poor, seconded by Mr. Gardner, minutes of the May 19, 2020, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mrs. McCormick, seconded by Mr. Beard, the following claims were unanimously approved by the Board to be paid as presented:

Education Fund (0101)	\$438,919.30
Debt Service (0200)	1,620,343.12
Pension Bond Debt (0250)	192,393.75
Operations Fund (0300).....	276,838.61
Food Service (0800)	29,412.38
Textbook Rental (0901-0903)	5,555.00
After School Child Care (1650).....	365.59
FIST Grants (2060)	144.88
Computer Consortium (Common Sch) (3190-3199).....	25,951.25
Secured Schools Safety Grant (3270-3279).....	986.97
EOC (3319).....	4,640.81
Non-English Speaking Program (3710-3719).....	417.74
High Ability (GT) (3769)	1,641.24
Title I (4100-4190)	6,055.79
Title IV Part A/SSAE (5810-5819)	146.46
Title II/Pt A/Teacher Quality (6840-6849)	510.00
Title III/English Language (6880-6889)	135.67
Payroll Withholdings (9000-9999).....	412,773.20
Grand Total	<u>\$3,017,231.76</u>

Payroll No. 18 05-20-20
Payroll No. 19 06-05-20

Annual Food Service Report – Mrs. Haynes Clifford gave her annual Food Service report.

MSD student population averages 48% free and reduced, this is a 1% reduction in our numbers from last year. The buildings range from 35% to 67% of their student population receiving meal benefits.

Food Service will continue to participate with the Food 2 School Purchasing Cooperative for groceries and supplies. Milk and Bread bid is through the Region 8 ESC.

During the 2019-2020 school year, approximately 49,400 breakfasts and 229,500 lunches were served. We served meals under the National School Lunch Program and National School Breakfast Programs for 133 days with students present in their buildings. The Summer Food Service Program 2020 began March 17, 2020, with breakfast and lunch bundles being handed out curbside at Angola Middle School, Carlin Park Elementary, Hendry Park Elementary, and Pleasant Lake Elementary.

During the pandemic, the USDA made a lot of changes. These changes made it safe for children and staff. Beginning March 17, 2020 through the end of May, 27,962 lunches and breakfast meals were served. Starting June – end of July, meals are still being served at Hendry Park Elementary and Pleasant Lake Elementary. Mrs. Hayne-Clifford will have a better look at the 2020-2021 food service meals. At this time, she is going to prepare for a typical school year.

Mr. Beard thanked Mrs. Haynes-Clifford for the great job food service is doing. Mr. Archbold commented on how essential the meals are to the school system.

AHS Graduation Commencement Ceremony Update – Mr. Heavin thanked the board and Dr. Wilson for their support of graduation. Graduation commencement ceremony is planned for July 9th at 7:00 p.m. in the high school main gym. Mr. Heavin thanked Terri Ladd, Dave Police and Deb Johnson for their planning to keeping everyone safe using social distancing. Letters have been mailed to parents with graduation instructions.

2020-2021 Breakfast & Lunch Prices – Mrs. Haynes-Clifford asked approval to increase breakfast and lunch meal prices \$.05 at all grade levels. Upon the motion of Mrs. McCormick and seconded by Mr. Gilbert, the increases of breakfast and lunch meal prices were unanimously approved.

2020-2021 Food Service Vendor Approval – Mrs. Haynes-Clifford asked approval of Region 8 Education Service Center and Food 2 School as vendors for the purchase of food items and supplies. Upon the motion of Mrs. Boots and seconded by Mr. Poor, the food service vendors were unanimously approved.

Request for Proposals (RFP) for Athletic Trainer Services – Dr. Wilson recommended approval to send out a Request for Proposals (RFP) this fall for athletic trainer services. Mr. Lantz will take the lead on securing the best possible long-term agreement most beneficial for our athletes. Upon the motion of Mr. Beard and seconded by Mrs. McCormick, the request for athletic trainer services were unanimously approved.

AHS Course Materials Approval (AP Statistics) - Mrs. Nusbaum requested approval to adopt the high school AP Statistics resources for the 2020-2021 school year. Upon the motion of Mr. Gilbert and seconded by Mrs. Boots, the high school AP Statistics materials were unanimously approved.

Board Policy #2121 (Business Manager/Chief Financial Officer) – First Reading – Dr. Wilson presented the proposed updated Board Policy #2121 Business Manager/Chief Financial Officer. This updates to this policy reflect the current expectations of our business manager/ chief financial officer position. This is the first reading; the second reading will be at the July 21, 2020, MSD School Board Meeting.

Board Policy #5119 (Student Mental & Behavioral Services Records) – First Reading – Mrs. Nusbaum presented the new policy. This policy addresses the storage and access to student

mental and behavioral services records outlined in state statute. This is the first reading; the second reading will be at the July 21, 2020, MSD School Board Meeting.

Future Meetings –

- A. July 21, 2020, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center, 2nd Floor Board Room
- B. August 18, 2020, 7:30 p.m., Regular Meeting and Budget Workshop, F.K. McCutchan Administrative Center, 2nd Floor Board Room
- C. September 15, 2020, 7:30 p.m., Regular Meeting and Budget Public Hearing, F.K. McCutchan Administrative Center, 2nd Floor Board Room

Personnel Considerations - The following, retirements, resignations, and recommendations were received for approval:

RETIREMENTS:

Becky Maggart, District, Extracurricular Treasurer & Assistant Treasurer and approval to access her retirement buyout funds

Patricia Smith-Cummings, Angola Middle School, Emotional Disabilities Instructional Assistant

RESIGNATIONS:

Edward Bentley, Angola High School, Emotional Disabilities Teacher

Brooke Martin, Angola Middle School, Art Teacher

Zachary Smith, Pleasant Lake Elementary, 4th Grade Teacher

Rebecca Snyder, Ryan Park Elementary, In-School Support Instructional Assistant

Robin Wert, Ryan Park Elementary, Applied Skills Instructional Assistant

Edward Bentley, Angola High School, Summer Boys Basketball Coach

Brandon Appleton, Angola High School, Summer Girls' Basketball Coach

Brooke Martin, Angola Middle School, Cheerleading Sponsor

Sarah Clary, Angola Middle School, Assistant Cross Country Coach

RECOMMENDATIONS:

Karen Eagleson, District, Business Manager/Chief Financial Officer and approval of her employment contract as presented

Beth Davis, Angola High School, Mild Disabilities Teacher

Julie Hiron, Angola Middle School, Science and Social Studies Teacher

Ashley Case, Pleasant Lake Elementary, 4th Grade Teacher

Sarah Wood, Ryan Park Elementary, Guidance Counselor

Angie Bussard, Hendry Park Elementary, Summer School Teacher

Jared Johnson, Hendry Park Elementary, Summer School Teacher

Trisha Perschke, Hendry Park Elementary, Summer School Teacher

Tammy Wilson, Hendry Park Elementary, Summer School Teacher

Donna Brown, Hendry Park Elementary, Summer School Instructional Assistant

Cheryl Miller, Hendry Park Elementary, Summer School Instructional Assistant

Christine Simmons, Hendry Park Elementary, Summer School Instructional Assistant

Tammie Kruger, Ryan Park Elementary, Custodian

Brandon Appleton, Angola High School Summer Varsity Boys' Basketball Coach

Nick Burlingame, Angola High School Summer Varsity Girls' Basketball Coach

Kristin Ray, Angola High School, Head Fall Cheerleading Sponsor

Sarah Clary, Angola High School, Head Girls' Cross Country Coach

Myles Geary, Angola High School, Assistant Varsity Football Coach

Roger Roddy, Angola High School, Assistant Varsity Football Coach

Ryan Funkhouser, Angola High School, Junior Varsity Football Coach

Ryan Mantel, Angola High School, Junior Varsity Football Coach

Nick Burlingame, Angola High School, Freshman Football Coach

Charlie Lanam, Angola High School, Freshman Football Coach

Rick Towers, Angola High School, Head Varsity Girls' Soccer Coach

Jerry Fifer, Angola High School, Assistant Boys' Tennis Coach
Lloy Ball, Angola High School, Head Varsity Volleyball Coach
Roberta Thompson, Angola High School, Assistant Varsity Volleyball Coach
Brian Harris, Angola High School, Junior Varsity Volleyball Coach
Rachelle Cooper, Angola High School, Freshman Volleyball Coach
Erin Fulton, Elementary, 1st Grade Chairperson
Rebecca Thompson, Elementary, PE, Music and Art Chairperson

Upon the motion of Mr. Poor and seconded Mrs. McCormick, the above listed retirements, resignations, recommendations, access to retirement funds for Mrs. Maggart, and employment contract for Mrs. Eagleson were unanimously approved.

Superintendent's Report – Dr. Wilson gave an update on the Summer School dates starting July 6th for Angola High School and July 27th for all Elementary buildings. Dr. Wilson thanked Mrs. Nusbaum for her great work over the years.

Board Member Communications – Mr. Archbold thanked Mrs. Nusbaum for her years of service. Mr. Archbold thanked Mrs. Haynes-Clifford and her staff for all their work. Mr. Archbold thanked Mr. Heavin for planning the graduation ceremony.

Patron Comments – Mrs. Manahan thanked Mrs. Haynes-Clifford and her staff for their work. Mrs. Haynes-Clifford acknowledged Donna Yarnelle for her 35 years of service and to Phyllis Hall for her 19 years of service with MSD Food Service. Mr. Heavin introduced Ms. Davis as the new Angola High School Special Education teacher. Mrs. Brandt introduced Mrs. Case as the new Pleasant Lake 4th Grade Teacher. Dr. Wilson introduced Mrs. Eagleson as the district new Business Manager

Adjournment – Upon the motion of Mr. Beard, seconded by Mrs. Boots, the meeting was adjourned at 8:04 p.m.

Mr. Cory Archbold, President

Mr. Case Gilbert, Secretary