

MINUTES OF MEETING
January 10, 2017

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Angola Middle School starting at 7:30 p.m. Board members present were Mr. Kevin Beard, President; Mrs. Kimberly Hutchins, Vice President; Mr. Brad Gardner, Secretary; Mr. Case Gilbert, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Also present were Dr. Brent Wilson, Superintendent, Mr. Mike Christ, Assistant Superintendent, and Mrs. Wendy Wilson, Administrative Assistant. Twenty-eight people, consisting of thirteen administrators, five teachers, eight patrons, and two members of the media attended the meeting.

Election of Officers – Nominations for President were Mr. Beard and Mr. Gardner. Mr. Gardner was elected President by a five to two vote. Nomination for Vice President was Mr. Gilbert. No other nominations were received. Upon the motion of Mr. Beard, seconded by Ms. Hill, the Vice President nominations were closed. Mr. Gilbert was elected Vice President by unanimous vote. Nomination for Secretary was Mrs. Hutchins. No other nominations were received; Upon the motion of Mr. Beard to close nominations Mrs. Hutchins was elected Secretary by unanimous vote.

Adoption of Meeting Schedule – Mr. Gardner opened discussion on keeping the regular board meeting schedule of the third Tuesday of each month with a start time of 7:30 p.m. with the exception of November 2017 due to fall break and December 2017 due to winter break. The November and December meetings will be held on the second Tuesday of the month. Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, the Board unanimously approved the meeting schedule.

Board Member Salaries – Mr. Gardner opened discussion on Board salaries remaining at the current rate which is set by state statute. Upon the motion of Mr. Gilbert,

seconded by Mr. Beard, the Board unanimously approved member salaries will remain the same as the previous year.

Appointment and Bonding of Treasurer and Assistant Treasurer – Mr. Gardner opened discussion on the appointment of Mrs. Monte VanGessel as Treasurer and Mrs. Becky Maggart as Assistant Treasurer with the appropriate bonding. Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, the above appointments were unanimously approved by the Board.

Appointment of School Board Attorney – Mr. Gardner opened discussion on the reappointment of Mr. Kim E. Shoup along with the law firm of Barnes & Thornburg as the School Board Attorneys. Upon the motion of Mr. Archbold, seconded by Mrs. Boots, Mr. Kim E. Shoup and the law firm Barnes & Thornburg were unanimously approved as the attorneys for MSD of Steuben County.

Appointment of Qualified Publisher – Mr. Gardner opened discussion on the use of the Herald Republican as our qualified publisher for legal notices. Upon the motion of Mrs. Hutchins, seconded by Mr. Beard, the Herald Republican was unanimously approved as the qualified publisher for MSD of Steuben County legal notices.

Minutes - Upon the motion of Mr. Gilbert, seconded by Mrs. Boots, minutes of the December 13, 2016, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, the following claims were unanimously ordered paid:

General Fund (0100).....	\$637,482.09
Capital Projects (0350)	123,748.15
Transportation (0410)	60,811.00
Construction (0700)	22,640.00
Food Service (0800)	59,852.80
Textbook Rental (0900)	1,877.35
After School Child Care (1650)	1,000.16
EOC (1900-1909).....	3,174.76
Wellness Grant (2400)	248.00
Formative Assessment (3028)	31,128.00
High Ability (GT) (3110-19)	4,255.02

Secured Schools Safety Grant (3270)	1,441.78
Non-English Speaking Program (3710-19)	121.63
Tech Breakage Assessments (3721)	2,194.08
Title I (4100-4190)	7,571.37
Title II/Pt A/Teacher Quality (6840-49)	3,946.02
Title III/English Language (6880-89)	162.98
Payroll Withholdings (9000-9999)	320,256.15
Grand Total.....	<u>\$1,281,911.34</u>

Payroll No. 08 12-20-16

Middle School Presentation – Mrs. Rice introduced Mr. Bounds, Mrs. Ritenour and Mrs. Perry who gave a presentation on the reading assessment that is being used to assess students at the Angola Middle School.

Conflict of Interest Disclosure Statements – Conflict of Interest Disclosure Statements for Dr. Brent A. Wilson, Mrs. Kimberly Hutchins, Ms. Marilyn Hill, Mr. Case Gilbert, Mrs. LeAnn Boots, and Mr. Cory Archbold were acknowledged by the Board and entered into the board minutes.

Board Policy #1321 Public Performance By Students – Second Reading – Dr. Wilson recommended approval of the Board Policy #1321 Public Performance By Students. This is the second reading of the proposed changes to Board Policy #1321 Public Performance By Students. This updated policy is to include out-of-state travel on corporation owned buses. Upon the motion of Mr. Gilbert, seconded by Mr. Archbold, Board Policy #1321 Public Performance By Students was unanimously approved.

Board Policy #1324 Soliciting & Fund Raising – Second Reading – Dr. Wilson recommended approval of the Board Policy #1324 Soliciting & Fund Raising. This is the second reading of the proposed changes to Board Policy #1324 Soliciting & Fund Raising. This updated policy includes the requirements outlined in the Indiana’s Charity Gaming Code as it pertains to raffles in schools. Upon the motion of Mr. Archbold, seconded by Ms. Hill, Board Policy #1324 Soliciting & Fund Raising was unanimously approved.

Common School Loan Approval – Dr. Wilson asked permission to obtain a common school loan for the purpose of continuing technology integration at the elementary level. The loan would be used to purchase computer devices for our students in kindergarten and 5th grade. We will also be replacing some older interactive display devices in classroom throughout the school corporation. Upon the motion of Mr. Beard, seconded by Mr. Gilbert, the Common School Loan was unanimously approved.

Future Meetings –

- A. February 21, 2017, 7:30 p.m., Regular Meeting, Carlin Park Elementary
- B. March 21, 2017, 7:30 p.m., Regular Meeting, Ryan Park Elementary
- C. April 18, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administration Center, 2nd Floor Board Room

Personnel Considerations - The following retirement and appointment were received for approval:

RETIREMENT:

Patsy Stoy, RP, Custodian

APPOINTMENT:

Bradley Perkins, AHS, Custodian

Upon the motion of Mrs. Hutchins and seconded Mrs. Boots, the above listed retirement and appointment were unanimously approved.

Superintendent's Report – Dr. Wilson welcomed the new school board members. Dr. Wilson announced that the year-end financial reports will be presented at the February meeting by Mrs. VanGessel. Dr. Wilson thanked everyone for the help with weather delays. If any parents feel it is unsafe travel for their students, their absence will be excused.

Board Member Communications – Mr. Beard thanked Mrs. Weaver and all business office staff for coming in and helping out. Mrs. Hutchins welcomed the new board members. Mrs. Hutchins also congratulated the Middle School staff for the assessment tools and their collaboration. Mr. Gardner welcomed the new board members. Mr.

Gardner thanked Dr. Wilson for coming up with the plan of a seven member board and making it happen.

Patron Comments – Mr. Heavin welcomed the new board members. Mr. Heavin gave status on the boys and girls basketball games, gymnastics meet, and the speech team competition.

Adjournment – Upon the motion of Mr. Gilbert, seconded by Mr. Beard, the meeting was adjourned at 7:55 p.m.

Mr. Brad Gardner, President

Mrs. Kimberly Hutchins, Secretary

BOARD OF FINANCE MEETING

On Tuesday, January 10, 2017, the Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in Board of Finance session at Angola Middle School starting at 8:03 p.m. Subjects discussed were in accordance with I.C. 5-13-7-5.

Board members present were Mr. Brad Gardner, President; Mr. Case Gilbert, Vice President; Mrs. Kimberly Hutchins, Secretary; Mr. Kevin Beard, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Also present were Dr. Brent Wilson, Superintendent, Mr. Mike Christ, Assistant Superintendent, and Mrs. Wendy Wilson, Administrative Assistant. One person, consisting of an administrator attended the meeting.

Election of Officers - Nomination for President was Mr. Archbold and for Secretary was

Ms. Hill. No other nominations were received; Mr. Archbold was elected President by unanimous vote and Ms. Hill was elected Secretary by unanimous vote.

Annual Investment Report – Dr. Wilson presented the Annual Investment Report. Farmers State Bank and Beacon Credit Union were used for investments during the 2016 school year and Farmers State Bank will be the depository used for the 2017 school year.

Board Policy #3200 Investment Policy of Corporation Funds – Dr. Wilson presented Board Policy #3200 Investment Policy of Corporation Funds for review. Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, the continued use of the current Board Policy #3200 Investment Policy of Corporation Funds was unanimously approved.

Adjournment – Mr. Gardner adjourned the meeting at 8:10 p.m.

Mr. Cory Archbold, President

Ms. Marilyn Hill, Secretary