

MINUTES OF MEETING

March 09, 2017
Executive Session

On Thursday, March 09, 2017, the Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in executive session at the F. K. McCutchan Administrative Center, starting at 5:00 p.m. Subjects discussed were in accordance with I.C. 5-14-1.5-6.1(b): (5.) To receive information about and interview prospective employees and (9.) To discuss a job performance evaluation of individual employees.

MINUTES OF MEETING

March 21, 2017
Regular Meeting

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at Ryan Park Elementary starting at 7:30 p.m. Board members present were Mr. Brad Gardner, President; Mr. Case Gilbert, Vice President; Mrs. Kimberly Hutchins, Secretary; Mr. Kevin Beard, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Also present were Dr. Brent Wilson, Superintendent; Mr. Mike Christ, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Fifty-one people, consisting of twelve administrators, eleven teachers, one member of the media, two staff, and twenty-five patrons also attended the meeting.

Minutes - Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, minutes of the February 21, 2017, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mrs. Hutchins, seconded by Mr. Gilbert, the following claims were unanimously approved by the Board to be paid as presented:

General Fund (0100)	\$373,592.26
Pension Bond Debt (0250)	250.00
Capital Projects 2010 (0350)	164,975.79
Transportation (0410)	47,406.97
Food Service (0800)	83,041.91
Textbook Rental (0900)	849.74
After School Child Care (1650).....	1,065.55
EOC (1900-1909)	3,823.77

Misc. Grants (2050)	761.18
Wellness Grant (2400).....	654.73
Formative Assessment (3028).....	5,004.00
High Ability (GT) (3110-19).....	39.97
Secured Schools Safety Grant (3270)	1,462.31
Non-English Speaking Program (3710-3719).....	192.68
School Technology Fund (3720).....	230.00
Tech Breakage Assessments (3721)	3,330.05
Title I (4100-4190)	5,021.88
Title II/Pt A/Teacher Quality (6840-49)	1,376.02
Title III / English Language (6880-89)	199.24
Payroll Withholdings (9000-9999).....	413,971.42
Grand Total	<u>\$1,107,249.47</u>
Payroll No. 13 03-03-17	
Payroll No. 14 03-20-17	

Ryan Park Elementary Presentation – Mrs. Heavin, Principal, along with ten fifth grade students, gave a presentation on how the Makerspace Learning Lab is utilized to enhance learning and achievement. Mrs. Davis and Mrs. Brandt also presented on how their classes utilize the Makerspace Learning Lab in their lesson plans.

Kindergarten Registration Update – Mrs. Nusbaum gave the results of the February kindergarten registration held at the Central Office. The total kindergarten early registration is 139 students with a projected class size of 190. Enrollment is still open in all elementary buildings.

Board Policy #3324 Collection & Forgiveness of Debt – Second Reading – Dr. Wilson recommended approval of the proposed updated Board Policy #3324 Collection & Forgiveness of Debt. The updates reflect recommendations from the U.S.D.A. concerning the collection of past due student meal accounts. Upon the motion of Mrs. Boots, seconded by Mrs. Hutchins, Board Policy #3324 Collection & Forgiveness of Debt was unanimously approved.

Board Policy #6130 Homework Policy – Second Reading – Dr. Wilson recommended approval of the proposed updated Board Policy #6130 Homework Policy. The updates include the Indiana Code and various suggestions from the principals and teachers. Upon the motion of Mr. Beard, seconded by Mrs. Hutchins, Board Policy #6130 Homework Policy was unanimously approved.

Board Policy #9230 Secretary of the Board – Second Reading – Dr. Wilson recommended approval of the proposed updated Board Policy #9230 Secretary of the Board. The updates clarify the Board Secretary's role in ensuring that accurate minutes are taken at each meeting. Upon the motion of Mrs. Hutchins, seconded by Mr. Archbold, Board Policy #9230 Secretary of the Board was unanimously approved.

Digital Learning Grant – Mrs. Manahan presented the details of the Digital Learning Grant that was awarded to our school district by the Indiana Department of Education. Dr. Wilson recommended approval to accept the grant. Upon the motion of Mr. Archbold, seconded by Mr. Gilbert, the Digital Learning Grant was unanimously approved.

Out-of-State Travel Request – Mrs. Heavin along with Mrs. Sheets, asked approval for the third grade students to travel to Sauder Village in Archbold, Ohio. Upon the motion of Mr. Gilbert, seconded by Mr. Beard, the travel request was unanimously approved by the Board.

Board Policy #1221 (Community Task Force) - First Reading – Dr. Wilson presented the proposed updated Board Policy Board Policy #1221 (Community Task Force). The proposed update states that the committees will be assembled as need by request of the board of School Trustees or Superintendent. This is the first readings for consideration only. The second reading will be at the April 18, 2017, MSD School Board Meeting.

Board Policy #1325 (Advertising & Promotion: Relations Between Public and Students) – First Reading – Mrs. Nusbaum presented the proposed updated Board Policy Board Policy #1325 (Advertising & Promotion: Relations Between Public and Students). The proposed update is to make sure companies are providing a service that is beneficial to our students and their families. This is the first readings for consideration only. The second reading will be at the April 18, 2017, MSD School Board Meeting.

Board Policy #1330 (Use of School Facilities & Equipment) – First Reading – Dr. Wilson presented the proposed updated Board Policy #1330 (Use of School Facilities & Equipment). The proposed update includes school grounds under the nonsmoking section

and removes the “no charge” reference under building use fees. This is the first readings for consideration only. The second reading will be at the April 18, 2017, MSD School Board Meeting.

Board Policy #1335 (Regulations On The Use of School Property By Organizations Operating a School Age Child Care Program) – First Reading – Mrs. Nusbaum presented the proposed updated Board Policy #1335 (Regulations On The Use of School Property By Organizations Operating a School Age Child Care Program). The proposed updates include all technology devices and to clarify that fees may be charged to cover operating costs. This is the first readings for consideration only. The second reading will be at the April 18, 2017, MSD School Board Meeting.

Future Meetings –

- A. April 18, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center - Board Room
- B. May 16, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center - Board Room
- C. June 20, 2017, 7:30 p.m., Regular Meeting, F.K. McCutchan Administrative Center - Board Room

Retirements, Resignations, Appointments, and Other - The following retirements, resignations, appointments, and other were received for approval:

RETIREMENTS:

Jill Hanna, Angola Middle School, Reading / Language Arts Teacher

RESIGNATIONS:

Clara Boyles, Angola High School, Spanish Teacher

Lucianna Francis, Angola High School, Emotional Disabilities Instructional Assistant

APPOINTMENTS:

Darlene Renzulla, Carlin Park Elementary, Early Intervention Instructional Assistant

Jackie Growcock, Angola High School, Emotional Disabilities Instructional Assistant

Dave Moyer, Angola High School, Head Varsity Softball Coach

Gordon Pepler, Angola High School, Assistant Varsity Softball Coach

DeWayne Mendez, Angola High School, Assistant Girls' Track Coach

Carrie Allen, Angola High School, Third Assistant Softball Coach

O'Shea Owens, Angola High School, Third Assistant Baseball Coach

Bob Budak, Angola Middle School, Head Boys' Track Coach

Zack DeMeester, Angola Middle School, Assistant Boys' Track Coach

Austen Curtis, Angola Middle School, Assistant Girls' Track Coach

OTHER:

Marvin Retcher, Angola High School, Half-Time Math Teacher

Upon the motion of Mr. Gilbert and seconded Mr. Beard, the above listed retirements, resignations, appointments, and other were unanimously approved by the Board.

Superintendent's Report – Dr. Wilson recognized a donation from Pleasant Lake Lions Club

in the amount of \$1,000. Dr. Wilson also acknowledged numerous FIST Grants that totaled \$2,572. Dr. Wilson thanked all the teachers who wrote for the FIST Grants and the FIST organization for providing the grants. Dr. Wilson thanked Mrs. Hanna for all her years of service, she will be missed. Dr. Wilson thanked Mrs. Manahan for writing the Digital Learning grant. Dr. Wilson thanked Mrs. Heavin and the Ryan Park staff for hosting the meeting.

Board Member Communications – Mr. Beard thanked Mrs. Hanna for her service. Mrs. Boots thanked Mrs. Hanna for teaching her boys. Mrs. Hutchins thanked Mrs. Hanna for teaching her children. Mr. Gardner thanked Mrs. Hanna and wished her well in her retirement. Mrs. Hanna thanked the board for their support especially during the last year. Mrs. Hutchins thanked all the teachers for their hard work in making learning fun and to Mrs. Manahan for her work on the grant.

Patron Comments – Mrs. Rice thanked Mrs. Hanna for her 39 years of service. Mrs. Floyd thanked the Pleasant Lake Lions Club for their donation to help get supplies for the Makerspace Learning Lab. Mr. Ridenour commented on the happenings going on at the High School. AHS state swimmer, Nathan Bourne received a \$2,500 scholarship from the IHSAA.

Adjournment – Upon the motion of Mr. Beard, seconded by Mr. Gardner, the meeting was adjourned at 8:38 p.m.

Brad Gardner, President

Kimberly Hutchins, Secretary