

MINUTES OF MEETING

July 18, 2017

The Board of School Trustees of the Metropolitan School District of Steuben County, Angola, Indiana, met in regular session at the F. K. McCutchan Administrative Center starting at 7:30 p.m. Board members present were Mr. Brad Gardner, President; Mr. Case Gilbert, Vice President; Mrs. Kimberly Hutchins, Secretary; Mr. Kevin Beard, Member; Ms. Marilyn Hill, Member; Mrs. LeAnn Boots, Member; and Mr. Cory Archbold, Member. Also present were Dr. Brent Wilson, Superintendent; Mr. Michael Christ, Assistant Superintendent; and Mrs. Wendy Wilson, Administrative Assistant. Twenty-five people, consisting of thirteen administrators, six patrons, four teachers, and two members of the media attended the meeting.

Minutes - Upon the motion of Mrs. Boots, seconded by Mr. Gilbert, minutes of the June 20, 2017, meeting were unanimously approved by the Board.

Claims - Upon the motion of Mr. Gilbert seconded by Mr. Beard, the following claims were unanimously approved by the Board to be paid as presented:

General Fund (0100).....	\$410,391.60
Debt Service (0200).....	548,402.36
Capital Projects (0350).....	356,117.85
Transportation (0410)	54,914.05
Bus Replacement (0420)	115,298.00
Construction (0700)	163,754.00
Food Service (0800)	21,439.18
Textbook Rental (0900).....	12,034.45
After School Child Care (1650)	714.64
EOC (1900-1909).....	3,722.76
Misc. Donations (2000)	181.34
FIST Grants (2060).....	86.62
Computer Consortium (Common Sch) (3190)	39,952.00
Secured School Safety Grant (3270).....	2,027.22
Non-English Speaking Program (3710-19).....	1,166.26
Tech Breakage Assessments (3721)	890.66
Ford Technology Grant (3954).....	5,575.92
Title I (4100-90)	6,407.80
Title II/Pt A/Teacher Quality (6840-49)	9,772.45
Title III/English Language (6880-89)	215.03
Payroll Withholdings (9000-9999)	478,270.24
Grand Total.....	<u>\$2,231,334.43</u>

Payroll No. 21 07-05-17

Budget Adoption Timeline Review – Mrs. VanGessel outlined the 2017 budget adoption timeline. Future meetings will include the Budget Workshop (August 15, 2017), the Public Hearing (September 19, 2017), and the Budget Adoption (October 17, 2017).

Board Policy #4113 (Grievance Procedures for Nondiscrimination) – Second Reading – Dr. Wilson presented the proposed updated Board Policy #4113 (Grievance Procedures for Nondiscrimination). The updated policy includes the new contact information for the U.S. Department of Education's Office of Civil Rights.

Board Policy #4122 (Substitute Teachers) – Second Reading – Dr. Wilson presented the proposed updated Board Policy #4122 (Substitute Teachers). The proposed updated policy includes information on the new expanded background and child protection index. The policy also includes information on substitute teacher training which is available during the entire year.

Board Policy #4252 (Alcohol and Controlled Substance Testing Policy For Commercial Driver's License (CDL) Employees – Second Reading – Dr. Wilson presented the proposed updated Board Policy #4252 (Alcohol and Controlled Substance Testing Policy For Commercial Driver's License (CDL) Employees). The proposed updated policy clarifies that the test results go directly to the Director of Transportation for his review, if a driver request a review of a positive test a Medical Review Officer (MRO) will be brought in. The name of a specific lab used is removed so the policy will not have to be changed when a new lab is selected by the Director of Transportation. Upon the motion of Mr. Archbold, seconded by Mrs. Hutchins, the 4000 series board policies as well as updated policies #4113 (Grievance Procedures for Nondiscrimination), #4122 (Substitute Teachers), and Policy #4252 (Alcohol and Controlled Substance Testing Policy For Commercial Driver's License (CDL) Employees) were unanimously approved.

Food Service Vendor Approval – Mrs. Haynes-Clifford asked approval to use vendors who were awarded purchasing contracts through the Region 8 Education Service Center. Upon the motion of Mrs. Hill and seconded by Mr. Beard, the food service vendors were unanimously approved.

RISE Annual Performance Evaluation Plan – Mrs. Nusbaum asked approval to modify the current RISE Annual Performance Evaluation plan for teachers. The proposed changes would reduce the number of short observations (10 minutes) from three to two each year. Upon the

motion of Mr. Beard, seconded by Mrs. Hutchins, the RISE Annual Performance Evaluation Plan was unanimously approved by the Board.

Board Policy #5023 (Anti-Bullying Policy) – First Reading – Dr. Wilson presented the proposed changes to Board Policy #5023 (Anti-Bullying Policy). The proposed changes incorporate our existing Board Policy #4112 on Equal Educational Opportunity as defined by Federal Law; and added references to current Indiana Codes on bullying. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5112 (Rights and Responsibilities of Students) – First Reading - Dr. Wilson presented the proposed changes to Board Policy #5112 (Rights and Responsibilities of Students). The proposed changes include all students who attend our school district. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5114 (Consequences of Inappropriate Behavior) – First Reading - Dr. Wilson presented the proposed changes to Board Policy #5114 (Consequences of Inappropriate Behavior). The proposed changes include the maximum number of suspension days. And align it with the current Student Code of Conduct handbook. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5115 (Student Discipline Policy) – First Reading - Dr. Wilson presented the proposed changes to Board Policy #5115 (Student Discipline Policy). The proposed changes align the policy with current guidelines on issues ranging from prescription medications to transfer request forms. Changes are also made to the Use of Time Outs, Seclusion, and Restraints section to align with the special education cooperative policy. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5140 (Immunizations and Administration of Medication) – First Reading - Dr. Wilson presented the proposed changes to Board Policy #5140 (Immunizations and Administration of Medication). The proposed changes reflect current Indiana Codes. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5143 (Attendance of Post Secondary Pupils) – First Reading - Dr. Wilson

presented the proposed changes to Board Policy #5143 (Attendance of Post Secondary Pupils).

The proposed changes reflect the recommendations from the IDOE. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5146 (Foreign Exchange Programs) – First Reading - - Dr. Wilson presented the

proposed changes to Board Policy #5146 (Foreign Exchange Programs). The proposed changes include a reference to Indiana Code on visiting foreign students along with changes in terminology based on suggestions from the high school guidance counselors. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Board Policy #5200 (Metropolitan School District of Steuben County Parent/Student TechnologyAcceptable Use Policy) – First Reading - Dr. Wilson presented the proposed changes to Board

Policy #5200 (Metropolitan School District of Steuben County Parent/Student Technology Acceptable Use Policy). The proposed changes include Virtual and E-Learning Days will be utilized by the school district. Second reading will be at the August 15, 2017, MSD School Board Meeting.

Future Meetings –

- A. August 15, 2017, 7:30 p.m. Regular Meeting and Budget Workshop, F.K McCutchan Administrative Center, 2nd Floor Board Room
- B. September 19, 2017, 7:30 p.m. Regular Meeting and Budget Public Hearing, F.K McCutchan Administrative Center, 2nd Floor Board Room
- C. October 17, 2017, 7:30 p.m., Regular Meeting and Budget Adoption, Pleasant Lake Elementary

Personnel Considerations - The following retirement, resignations and appointments were received:

RETIREMENT:

Emily Goranson, Hendry Park Elementary, Food Service

RESIGNATIONS:

Chelsea Koester, Angola High School, Guidance Counselor
April Bock, Angola Middle School, 7th Grade Science and Social Studies Teacher
Amy Sams, Angola Middle School, Special Education Instructional Assistant
Melissa Hulliberger, Angola Middle School, Emotional Disabilities Instructional Assistant
Laura Harris, Angola High School, Academic Coach
Laura Harris, Angola High School, National Honor Society Co-Sponsor
Troy Smith, Angola High School, Assistant Junior Varsity Girls' Basketball Coach

Troy Smith, Elementary, Girls' Basketball Coordinator

APPOINTMENTS:

Ryan Stellhorn, Angola Middle School, 7th Grade Science and Social Studies Teacher

Christine Mills, Hendry Park Elementary, Temporary Title I Teacher

Amanda Simmons, Ryan Park Elementary, Kindergarten Teacher

Amy Opliger, Angola High School, Learning Disabilities Teacher

Jodie Baade, Angola Middle School, Special Education Instructional Assistant

Tiffani Bater, Angola Middle School, Functional Skills Instructional Assistant

Ferron Harris, Angola Middle School, Functional Skills Instructional Assistant

Christine Simmons, Hendry Park Elementary, Emotional Disabilities Instructional Assistant

Katie Knauer, Hendry Park Elementary and Angola Middle School, Deaf/Hard of Hearing Language Facilitator/Instructional Assistant

Sarah Robinson, Pleasant Lake Elementary and Carlin Park Elementary, Title I Instructional Assistant

Debra Casaburo, Angola High School, Secretary

Nicole Isa, Transportation, Full-Time Bus Driver

Roger Roddy, Angola High School, Head Varsity Baseball Coach

Josh Sheets, Angola High School, Assistant Varsity Boys' Basketball Coach

Adam Tuttle, Angola High School, Boys' Assistant Junior Varsity Basketball Coach

Kristin Ray, Angola High School, Head Cheerleading Sponsor

Taylor Scott, Angola High School, Assistant Cheerleading Sponsor

Roger Roddy, Angola High School, Assistant Varsity Football Coach

Norm King, Angola High School, Assistant Freshman Football Coach

Terry Stanley, Angola High School, Assistant Varsity Girls' Golf Coach

Misti Evans, Angola High School, Head Gymnastics Coach

Max Von Hatten, Angola High School, Boys Head Varsity Soccer Coach

Ryan Kohlheim, Angola High School, Boys Assistant Varsity Soccer Coach

Jennifer Sharkey, Angola High School, Girls' Head Varsity Soccer Coach

Vickie Brandenburg, Angola High School, Girls' Assistant Varsity Soccer Coach

Dave Moyer, Angola High School, Head Varsity Softball Coach

Karla Harding, Angola High School, Assistant Junior Varsity Softball Coach

Angela Bourne, Angola High School, Assistant Varsity Swimming Coach

Lloy Ball, Angola High School, Head Varsity Volleyball Coach

Roberta Thompson, Angola High School, Assistant Varsity Volleyball Coach

Rachelle Gilbert, Angola High School, Assistant Freshman Volleyball Coach

Doug Smoker, Angola High School, Head Varsity Wrestling Coach

Ryan Stellhorn, Angola Middle School, Head Boys' Soccer Coach

Chelsea Alexander, Elementary, Kindergarten Grade Level Chair

Ann Rice, District, Assistant Superintendent

Alex Fimbianti, Angola Middle School, 8th Grade Language Arts Teacher

Taya Fordanish, Angola High School, Guidance Counselor

Upon the motion of Mr. Gilbert, and seconded by Mr. Archbold, the above listed retirement, resignations and appointments were unanimously approved.

Superintendent's Report – Dr. Wilson thanked the administrators and staff members for all their hard work in filling our open positions with great people. Dr. Wilson thanked Mr. Wagner and his crews for their ongoing work in getting the buildings ready for opening day.

Board Member Communications – Mrs. Hutchins thanked the administration for their time filling the openings before school starts.

Patron Comments – Mr. Ridenour gave athletic updates and thanked the board again for the weight room, it is used daily for strength and conditioning. Mr. Heavin reported that around 80 students received credits during Summer School. Mr. Heavin introduced Mrs. Fordanish as the new Angola High School Guidance Counselor. Mrs. Heavin introduced Mrs. Simmons as the new Ryan Park Elementary kindergarten teacher. Mrs. Haynes-Clifford acknowledged Mrs. Goranson for her 30 years of service in the food service department. Mr. Bounds introduced Mr. Stellhorn as the new Angola Middle School 7th grade science and social studies teacher and Mrs. Fimbianti as the new Angola Middle School 8th grade language arts teacher. Mr. Bounds thanked Mrs. Rice, Mrs. Wilson and Dr. Wilson for their help in getting all the staff hired at the middle school.

Adjournment – Upon the motion of Mr. Beard the meeting was adjourned at 7:54 p.m.

Brad Gardner, President

Kimberly Hutchins, Secretary